

VILLAGE OF WOODBURY BUILDING DEPARTMENT  
**Office Location:** 455 Route 32, Highland Mills, NY 10930  
**Mailing Address:** P.O. Box 546, Central Valley, NY 10917  
Phone: (845) 928-6911 Ext. 51 Fax: (845) 928-7263  
Email: [buildingdepartment@villageofwoodbury.com](mailto:buildingdepartment@villageofwoodbury.com)

# COMPLAINT FORM

Date: \_\_\_\_\_

**RECEIVED FROM:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**DESCRIPTION OF COMPLAINT:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**LOCATION/ADDRESS:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

**BUILDING DEPARTMENT USE ONLY**

TAX MAP: Section / Block / Lot \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ ZONE: \_\_\_\_\_

INSPECTED: Date: \_\_\_\_\_ Time: \_\_\_\_\_

INSPECTION COMMENTS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

VIOLATION ISSUED: \_\_\_\_\_ Date: \_\_\_\_\_

APPEARANCE TICKET ISSUED: \_\_\_\_\_ Court Date: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Code Enforcement Officer