

Minutes of the Village Board meeting held at Village Hall, 455 Route 32, Highland Mills, New York on March 28, 2007 at 7:30PM

Present: Stephanie Berean-Weeks, Mayor; Joann Stabile, Neil Crouse, Patrick Kinney and Michael Kling, Trustee

Absent: None

Also Present: William McClennan, Town Water/Sewer Superintendent; Peter Stabile, Town Highway Superintendent; Maria Hunter, Planning Board

1. Continued Discussion - FY2007/8 Tentative Budget:

The Board continued their discussion of the tentative budget and the following adjustments were made:

<u>Line Item</u>	<u>Description</u>	<u>+/-</u>	<u>Reason</u>
A1062	Town Payment to Reduce Levy	+\$52,800	Difference of 7/12 from Town
A1110	Sales Tax Revenues	-\$165,000	Town will receive Sales Tax Rev. less portion allocated for Build. Dept
A1010.101	VB - Cameraman	-\$1,700	Eliminated position
A1320.400	Auditors	+\$9,500	Added Audit of Town Records
A1340.100	Bud Off - Personal Exp	-\$2,000	Eliminated position
A1410.435	VC - Law Book Supplement	+\$15,000	Under estimated for Codebook
A1410.463	VC - Comp Main	+\$4,000	Accounting Software Maintenance
A1610.403	Gen - Payroll Prep	+\$5,000	Outsourcing of Payroll
A3620.100	BD - Personal Services	-\$10,000	Change in raise equation
A8010.100	ZB - Secretarial Services	+\$200	Change in raise equation
A8020.100	PB - Secretarial Services	-\$1,100	Change in raise equation
A9010.800	NYS Retirement	-\$1,000	Change in raise equation
A9030.800	FICA/Social Security	-\$2,000	Change in raise equation
A9050.800	Unemployment	-\$2,000	Change in raise equation
FC8310.100	Personal Services	-\$7,250	Change in raise equation
FC8310.418	Radio Rental	-\$150	Eliminated line-item
FC9010.800	NYS Retirement	-\$800	Change in raise equation
FC9030.800	FICA/Social Security	-\$500	Change in raise equation
FC9050.800	Unemployment	-\$500	Change in raise equation
FA8310.100	Personal Services	-\$3,600	Change in raise equation
FA9010.800	NYS Retirement	-\$400	Change in raise equation
FA9030.800	FICA/Social Security	-\$400	Change in raise equation
FH8310.100	Personal Services	-\$3,600	Change in raise equation
FH9010.800	NYS Retirement	-\$400	Change in raise equation
FH9030.800	FICA/Social Security	-\$400	Change in raise equation
GC8110.100	Personal Services	-\$7,250	Change in raise equation
GC8110.418	Radio Rental	-\$250	Eliminated line-item
GC9010.800	NYS Retirement	-\$800	Change in raise equation
GC9030.800	FICA/Social Security	-\$500	Change in raise equation
GC9050.800	Unemployment	-\$500	Change in raise equation

GV8110.100	Personal Sevices	-\$3,600	Change in raise equation
GV9010.800	NYS Retirement	-\$400	Change in raise equation
GV9030.800	FICA/Social Security	-\$400	Change in raise equation
GH8110.100	Personal Services	-\$3,600	Change in raise equation
GH9010.800	NYS Retirement	-\$400	Change in raise equation
GH9030.800	FICA/Social Security	-\$400	Change in raise equation

With the review of the tentative budget completed, the document will now be referred to as the “FY2007/8 Preliminary Budget” and this document will be made available to the public not later than April 3, 2007 for comments at the public hearing that has been scheduled for April 10, 2007.

2. Discussion - Accounting Software:

Motion was offered by Trustee Kling, seconded by Trustee Crouse, to authorize the Mayor to sign all documents required to purchase an accounting software package from Edmunds & Associates at a cost of \$7,500. The package includes a finance and an escrow module only. It has been decided that the payroll will be done by an outside agency at this time. There is no fee for support in the first year and there is a lock-in price for support to not exceed \$4,000 annually for the years 2008-2010. Thereafter, the annual support will be estimated at 20% of the software list price.

ADOPTED AYES 5 Berean-Weeks, Stabile, Crouse, Kinney, Kling
NOES 0

3. Discussion - Zone Change Requests:

A discussion was held regarding five requests received for zone changes. It was decided that a letter would be composed by the Village Clerk, reviewed by the Village Attorney, to be sent to each, and all future, applicants informing them that the Village Board would not be considering any zone changes until the Comprehensive Plan has been completed.

4. Adjournment:

With no further business to discuss, motion was offered by Trustee Kling, seconded by Trustee Stabile, to adjourn the meeting at 9:15PM.

ADOPTED AYES 5 Berean-Weeks, Stabile, Crouse, Kinney, Kling
NOES 0

Desiree Potvin, Village Clerk