

Minutes of the Village Board Meeting held at 455 Route 32, Highland Mills, New York on May 8, 2007 at 7:30PM

Present: Stephanie Berean-Weeks, Mayor
Neil Crouse, Michael Kling, Joann Stabile, Trustees
Absent: Patrick Kinney, Trustee
Also Present: Kelly Naughton, Interim Attorney for the Village; Carol Herb, Tax Collector;
Peter Stabile, Highway Superintendent; William McClennan, Water/Sewer
Superintendent

I. Administrative Business:

a. Acceptance of Minutes:

Motion was offered by Trustee Kling, seconded by Trustee Stabile, to accept the minutes of the April 10, 18 and 26, 2007 meetings.

ADOPTED AYES 4 Berean-Weeks, Stabile, Crouse, Kling
NOES 0

b. Approval of Abstract:

Motion was offered by Trustee Kling, seconded by Trustee Crouse, to approve Abstract 6, Vouchers #20060071 - #20060078, totaling \$11,351.95.

ADOPTED AYES 4 Berean-Weeks, Stabile, Crouse, Kling
NOES 0

c. Adoption of Holiday Schedule:

Motion was offered by Trustee Crouse, seconded by Trustee Stabile, to approve the holiday schedule for the fiscal year 2007/8 as follows:

July 4	Wednesday	Independence Day
September 3	Monday	Labor Day
October 8	Monday	Columbus Day
November 12	Monday	Veterans Day
November 22	Thursday	Thanksgiving
November 23	Friday	Day after Thanksgiving
December 24	Monday	Christmas Eve
December 25	Tuesday	Christmas Day
January 1	Tuesday	New Years Day
January 21	Monday	Martin Luther Day
February 18	Monday	President's Day
May 27	Monday	Memorial Day
Employee's Birthday		

ADOPTED AYES 4 Berean-Weeks, Stabile, Crouse, Kling
NOES 0

d. Approval of Budget Modification:

Motion was offered by Trustee Crouse, seconded by Trustee Kling, to approve a

modification to the budget by increasing A510 Estimated Revenues (A1603 Vital Statistic Fees) by \$100 and increasing A960 Appropriations (A4020.100 Registrar of Vital Records) by \$100.

ADOPTED AYES 4 Borean-Weeks, Stabile, Crouse, Kling
NOES 0

e. Enrollment in Urban Consortium:

Motion was offered by Trustee Kling, seconded by Trustee Crouse, to authorize the Mayor to send a letter to the County and HUD stating that the Village elects to be included in the Urban County Consortium for FY2008. It was noted that research will be conducted to determine if the Village would be eligible for more funding under the Small Cities or State CDBG program, which the Village would not be eligible for while a member of the consortium.

ADOPTED AYES 4 Borean-Weeks, Stabile, Crouse, Kling
NOES 0

f. Creation of Collection Warrant:

Motion was offered by Trustee Kling, seconded by Mayor Borean-Weeks, to authorize the Mayor and Clerk to sign the "Collecting Officer's Warrant" for the collection of the FY2007/8 village taxes. The warrant was issued in the amount of \$1,829,170.00.

ADOPTED AYES 4 Borean-Weeks, Stabile, Crouse, Kling
NOES 0

EXTRA ITEM – Appointment of Chairman:

Motion was offered by Trustee Crouse, seconded by Trustee Kling, to appoint George Sewitt as Planning Board Chairman beginning June 1, 2007 and ending May 31, 2008.

ADOPTED AYES 4 Borean-Weeks, Stabile, Crouse, Kling
NOES 0

Motion was then offered by Trustee Kling, seconded by Trustee Crouse, to appoint Richard Cataggio as Chairman of the Zoning Board of Appeals beginning June 1, 2007 and ending May 31, 2008.

ADOPTED AYES 4 Borean-Weeks, Stabile, Crouse, Kling
NOES 0

EXTRA ITEM – Accrual Time for Employees:

Motion was offered by Trustee Kling, seconded by Trustee Stabile, to pro-rate accrued sick, personal and vacation time for Village employees from January 1, 2008 to May 31, 2008, and then on June 1, 2008 credit full accrued time, as the Town does January 1 of each year.

ADOPTED AYES 4 Borean-Weeks, Stabile, Crouse, Kling
NOES 0

II. Old Business:

a. Update – Inter-Municipal Agreement

Mayor Borean-Weeks explained in detail the contents of the Inter-Municipal Agreement that was prepared by representatives from both the Village and Town Board. A motion was offered by Trustee Kling, seconded by Mayor Borean-Weeks, to authorize the Mayor to sign the

agreement.

ADOPTED BY ROLL CALL AS FOLLOWS:

Mayor Berean-Weeks	AYES
Trustee Crouse	AYES
Trustee Kinney	ABSENT
Trustee Kling	AYES
Trustee Stabile	AYES

b. Discussion – Comprehensive Plan Committee:

Trustee Crouse stated he feels the Board should appoint the individuals that served on the Comprehensive Committee created by the Town Board to continue review of the Plan. Mayor Berean-Weeks stated she would like the Board to review the document and meet with its consultants first to determine how the Board wants to proceed and what direction to give to the Committee members. Trustee Kling suggested asking a Town Board member to be a member of the Committee as well.

EXTRA ITEM – Dental Policy:

Trustee Kling presented a proposal that is comparable to the one currently offered by the Town. He stressed it was difficult to find a company that would provide coverage for three employees and their families. The proposal he suggested the Board vote to participate with is from Delta Dental. They offer five different plans that have increasing benefits, with increasing costs. His suggestion is to enroll in Plan 2 which is very similar to the Town’s policy but costs slightly more. Trustee Stabile asked if an employee can enroll in a better plan and pay the difference. Trustee Kling stated he will call the company and find out. A motion was then offered by Mayor Berean-Weeks, seconded by Trustee Kling, to participate in dental plan 2 offered by Delta Dental at a cost of \$31.83 for single coverage and \$83.86 for family coverage.

ADOPTED AYES 4 Berean-Weeks, Stabile, Crouse, Kling
NOES 0

III. New Business:

a. Adopt Resolution – Creating Capital Reserve Fund

Motion was offered by Trustee Kling, seconded by Mayor Berean-Weeks, to adopt the following resolution:

RESOLVED, that pursuant to Section 6-c of the General Municipal Law, as amended, this Village Board of the Village of Woodbury does hereby establish a Capital Reserve Fund to finance the cost of repairs and equipment for the well houses located within the Consolidated Water Fund.

BE IT FURTHER RESOLVED that the Mayor or Deputy Mayor is hereby directed to deposit monies of this reserve fund in a separate bank account to be known as the “FC Well Repair Reserve Fund”.

BE IT FURTHER RESOLVED that the Mayor or Deputy Mayor is authorized to invest the monies of this fund pursuant to Section 6-f of the General Municipal Law. No expenditures shall be made from this fund, except upon authorization of the Village Board pursuant to Section 6-c of the General Municipal Law.

ADOPTED BY ROLL CALL AS FOLLOWS:

Mayor Berean-Weeks	AYES
Trustee Crouse	AYES
Trustee Kinney	ABSENT
Trustee Kling	AYES
Trustee Stabile	AYES

b. Authorize Attendance – NYCOM Annual Meeting:

It was decided that no one would attend the NYCOM Annual Meeting in June.

c. Adoption of Resolutions – Tax Collection:

Motion was offered by Trustee Kling, seconded by Mayor Berean-Weeks to charge a \$2.00 fee to offset the expense of mailing a state mandated notice to all taxpayers who have not paid their taxes by the last day of the first delinquent month. It was noted that this fee is currently imposed on the Town/County tax bill that is mailed in January.

ADOPTED AYES 4 Berean-Weeks, Stabile, Crouse, Kling
NOES 0

A motion was then offered by Trustee Crouse, seconded by Mayor Berean-Weeks to utilize the County of Orange as the tax enforcing agent for all Village taxes that are not paid as of October 31 (or if October 31 is a Saturday/Sunday, the next business day thereafter).

ADOPTED AYES 4 Berean-Weeks, Stabile, Crouse, Kling
NOES 0

Tax Collector Herb explained that taxes collected by the County November 1 to November 15 will be paid to the Village in December. Taxes that are levied onto the Town/County taxes in January will be paid to the Village in April. She noted that the further penalties added to the taxes after October 31 are kept by the County.

A motion was then offered by Trustee Kinney, seconded by Trustee Crouse, to acknowledge the penalty periods for the collection of taxes for the FY2007/8 as follows:

June 1 through July 2 postmark	No penalty
July 3 through July 31 postmark	5%
August 1 through August 31 postmark	1% additional
September 1 through October 31 postmark	2% additional

ADOPTED AYES 4 Berean-Weeks, Stabile, Crouse, Kling
NOES 0

d. Schedule Public Hearing – OC Community Development:

Motion was offered by Trustee Crouse, seconded by Trustee Kling, to schedule a public hearing for May 17, 2007 at 7:30PM to be held at Town Hall to entertain suggestions from the public for the Village to apply to the County for grant funds for projects through the Community Development Grant. It was noted that this hearing would be held jointly with the Town Board.

ADOPTED AYES 4 Berean-Weeks, Stabile, Crouse, Kling
NOES 0

e. Authorize Mayor to Sign Special Legislation Request – Water/Sewer Districts

Motion was offered by Trustee Stabile, seconded by Trustee Crouse, to authorize the Mayor to sign all Home Rule requests and documents necessary to ask the New York State Senate and Assembly for special legislation for the Town of Woodbury to maintain or regain authority and control under State law for all special districts, excluding the Fire District, in the Village and Town of Woodbury boundaries, notwithstanding any State law to the contrary.

ADOPTED BY ROLL CALL AS FOLLOWS:

Mayor Berean-Weeks	AYES
Trustee Crouse	AYES
Trustee Kinney	ABSENT
Trustee Kling	AYES
Trustee Stabile	AYES

IV. Board Member Comments:

Trustee Crouse thanked Mayor Berean-Weeks and Clerk Potvin for all the hard work they both did preparing the budget that was adopted at the April 26 meeting. He also thanked employees of the Town that assisted. He then announced that Trustee Stabile and himself attended the Transportation Task Force meeting this afternoon. The group is currently restructuring and has asked each municipality to present what they are doing to improve the traffic and land uses in their boundaries. There was a representative from the Department of Transportation present and Trustee Crouse asked him about the Villages ability to reduce the speed limit on Route 32, as printed in a recent article that appeared in the Times Herald Record. The representative did not have an answer to the questions that were asked. Trustee Crouse will be contacting NYCOM to determine if the Village has the authority to reduce the speed limit.

V. Public Comment:

Jonathan Swiller requested the Village Board to speak with NYCOM to see if it would be possible to amend the law to require the County Board of Elections to oversee all Village elections across the State.

Sandra Capriglione asked which entity will collect and determine the costs of the parkland fees. Mayor Berean-Weeks stated the Town will continue to do so. Mrs. Capriglione then asked for further explanation of the penalties charged on delinquent tax bills. Clerk Potvin explained the State law dictates the amount of penalty charged per delinquent month. The only change that the Village Board is making is combining September and October. This is because the County can only print four lines on a tax bill. She also noted that 95% of taxpayers pay their taxes during the penalty free month.

John Smith asked if the employees were consulted whether they wanted to be paid for the earned accrued time or if they wanted to bring it with them to the Village. Mayor Berean-Weeks stated that is an issue between the employees and the Town but the Village Board has stated publicly many times that they would like to transfer to the employees with the accrued time they have.

VI. Adjournment:

With no further business to discuss or comments received, motion was offered by Mayor Berean-Weeks, seconded by Trustee Stabile, to adjourn the meeting at 8:40PM.

ADOPTED AYES 4 Berean-Weeks, Stabile, Crouse, Kling
NOES 0

Desiree Potvin, Village Clerk