

Minutes of the Village Board Meeting held at Town Hall on July 12, 2018 at 7PM

Present: Michael Queenan, Mayor
Neil Crouse, Timothy Egan and Anthony Mickolajczyk, Trustees
Absent: Thomas Flood, Trustee
Also Present: Sandra Capriglione, Planning Board; John Smith, Parks Commissioner

I. Administrative Business:

a. Acceptance of Minutes

Motion was offered by Trustee Egan, seconded by Trustee Crouse, to accept receipt of the minutes of the regular meeting held June 28, 2018.

ADOPTED AYES 4 Queenan, Crouse, Egan, Mickolajczyk
NOES 0

b. Approval of Abstract:

Motion was offered by Trustee Crouse, seconded by Trustee Mickolajczyk, to approve Abstract 3 containing vouchers 180221 - 180299 and totaling \$557,650.05.

ADOPTED AYES 4 Queenan, Crouse, Egan, Mickolajczyk
NOES 0

c. Approval of Budget Modifications:

Motion was offered by Trustee Mickolajczyk, seconded by Trustee Egan, to approve a modification the FY17/18 budget of the General Fund totaling \$735,066 by increasing A2116 (Escrow Deposits) by \$659,658, A1603 (Vital Statistic Fees) by \$860, A1120 (Sales Tax) by \$74,548 and increasing A1330.411 (Tax Collector Office Supply) by \$25, A1410.100 (VC - Personal Services) by \$312, A1410.401 (FOIL Copies) by \$620, A1410.430 (VC - Transportation/Travel) by \$11, A1420.401 (Attorney - Contractual) by \$1352, A1440.401 (Engineer - Contractual) by \$68,358, A1440.402 (Engineer - Planning Board) by \$247, A1610.401 (General - Telephone) by \$398, A1610.403 (Payroll Preparation) by \$42, A3410.200 (FD - Equip Large Apparatus) by \$787, A3410.421 (FD - Chief General Expenses) by \$402, A3410.444 (FD - Schools/Dues) by \$118, A3410.452 (FD - Gasoline) by \$1400, A3410.471 (FD - Extinguisher Maintenance) by \$476, A4020.100 (Registrar of Vital Statistics) by \$860, A8020.400 (Escrow Payments) by \$659,658.

ADOPTED AYES 4 Queenan, Crouse, Egan, Mickolajczyk
NOES 0

Motion was then offered by Trustee Mickolajczyk, seconded by Trustee Crouse, to approve a modification to the FY17/18 budget of the Highway Fund totaling \$307,243 by decreasing A5010.406 (Custodial Supplies) by \$290, A5010.411 (Office Supplies) by \$410, A5010.420 (Electronic Collection) by \$9490, A5010.423 (Safety Equipment) by \$996, A5010.430 (Transportation/Travel) by \$300, A5010.444 (Schools/Dues) by \$150, A5010.471 (Medical Supplies) by \$1000, A5110.101 (Personal Services) by \$50,800, A5110.102 (Compensated Absences) by \$2600, A5110.405 (CDL License) by \$260, A5110.408 (Lumber/Carpentry) by \$1240, A5110.452 (Sand & Gravel) by \$2470, A5110.464 (Liquid Calcium) by \$4390, A5110.474 (Metals/Steel) by \$3660, A5110.475 (Road Striping) by \$3250, A5110.447 (Garage Perimeter) by \$3520, A5120.400 (Bridges/5+ Feet) by \$1800, A5130.456 (Gas Pump Maintenance) by \$1980, A5142.452 (Road Sand) by \$560 and increasing A5010.100 (Personal Services) by \$6061, A5010.401 (Telephone) by \$383, A5010.402 (Electric) by \$194, A5010.403 (Heating Oil/Gas) by \$2954, A5010.418 (Radio Rental) by \$905, A5010.422 (Drug Testing) by \$201, A5010.438 (Maintenance of Building) by \$856, A5010.448 (Gasoline Used) by \$549, A5010.449 (Diesel Used) by \$3601, A5110.416 (Uniforms) by \$218, A5110.448 (Miscellaneous Repairs) by \$202, A5110.451 (Tools) by \$3771,

A5110.465 (Blacktop) by \$47,940, A5110.469 (Drainage Pipe) by \$3007, A5130.200 (Machinery Equipment) by \$216,042, A5130.417 (Flares/Oxygen) by \$449, A5130.447 (Truck Parts/Repairs) by \$3609, A5130.448 (Gas Received) by \$4440, A5130.454 (Oil/Lubrication) by \$485, A5130.468 (Sweeper Repairs) by \$1206, A5140.425 (Grounds/Weed Control) by \$7597, A5142.447 (Snow Truck Repairs) by \$658, A5410.472 (Sidewalks/Curbs) by \$1915, A3089 (State Aid - Grants) by \$218,077.

ADOPTED AYES 4 Queenan, Crouse, Egan, Mickolajczyk
NOES 0

Motion was then offered by Trustee Crouse, seconded by Trustee Egan, to approve a modification to the FY17/18 budget of the Consolidated Water totaling \$10,099 by decreasing FC8310.402 (Electric) by \$10,099 and increasing FC8310.100 (Personal Services) by \$6488, FC8310.412 (Postage) by \$72, FC8310.416 (Uniforms/Clothing) by \$155, FC8310.417 (Cellular Phone) by \$2, FC8310.453 (Vehicle Repairs) by \$1069, FC8310.466 (Generator Service) by \$1885, FC8310.468 (Generator Fuel) by \$57, FC9030.800 (FICA/Social Security) by \$371.

ADOPTED AYES 4 Queenan, Crouse, Egan, Mickolajczyk
NOES 0

Motion was then offered by Trustee Mickolajczyk, seconded by Trustee Egan, to approve a modification to the FY17/18 budget of the Water #6 (Amdur Park) totaling \$5136 by decreasing FA8310.422 (Blacktop-Lagoon) by \$2000, FA8310.438 (Operation/Maintenance) by \$3136 and increasing FA8310.100 (Personal Services) by \$2156, FA8310.200 (Equipment) by \$26, FA8310.402 (Electric) by \$2812, FA9030.800 (FICA/Social Security) by \$142

ADOPTED AYES 4 Queenan, Crouse, Egan, Mickolajczyk
NOES 0

Motion was then offered by Trustee Crouse, seconded by Trustee Mickolajczyk, to approve a modification to the FY17/18 budget of the Consolidated Sewer totaling \$15,170 by decreasing GC8110.439 (OC Sewer District) by \$15,170 and increasing GC8110.404 (Water Bills) by \$59, GC8110.415 (Engineering) by \$220, GC8110.417 (Cellular Phone) by \$2, GC8110.437 (Special Projects) by \$3429, GC8110.453 (Vehicle Repairs) by \$1940, GC8110.466 (Generator Service) by \$9520.

ADOPTED AYES 4 Queenan, Crouse, Egan, Mickolajczyk
NOES 0

Motion was then offered by Trustee Egan, seconded by Trustee Crouse, to approve a modification to the FY17/18 budget of the Sewer #1 (Valley Forge) totaling \$5807 by decreasing GV8110.422 (Blacktop) by \$5000, GV8110.441 (Sludge Removal) by \$807 and increasing GV8110.100 (Personal Services) by \$4420, GV8110.402 (Electric) by \$1072, GV9030.800 (FICA/Social Security) by \$315.

ADOPTED AYES 4 Queenan, Crouse, Egan, Mickolajczyk
NOES 0

d. Fire Department Equipment Requests:

Motion was offered by Trustee Egan, seconded by Trustee Mickolajczyk, to approve Fire Department Equipment Request 2018-17 totaling approximately \$91 for the purchase of a fire police badge and wallet; 2018-18 totaling approximately \$2422.35 and 2018-19 totaling approximately \$120 for the purchase radios and radio equipment/programming; 2018-20 totaling approximately \$8992.50 for the purchase of a Hurst tool and equipment.

ADOPTED AYES 4 Queenan, Crouse, Egan, Mickolajczyk
NOES 0

e. Fire Department Membership:

Motion was offered by Trustee Egan, seconded by Trustee Crouse, to accept the application received from Joseph Roccisano for the Highland Mills Fire Company, pending physical.

ADOPTED AYES 4 Queenan, Crouse, Egan, Mickolajczyk
 NOES 0

II. Old Business:

a. Receipt/Acceptance of Bids - Janitorial Services of Village Offices:

Clerk Potvin noted the bid notice was printed in the Times Herald Record on June 19, 2018 and the bid opening was held at 10AM on July 2, 2018. The following bid(s) were received:

DOC Cleaning, Highland Mills \$750 per month

Mayor Queenan noted the Village currently pays an individual \$400 per month to service/supply just the Village Hall. This bid will also include the Highway and Water/Sewer offices/bathrooms/common areas (no bays). It also includes the cost of all supplies/paper goods. Motion was then offered by Trustee Egan, seconded by Trustee Crouse, to accept the bid from and authorize the Mayor to sign an agreement with DOC Cleaning in the amount of \$750 per month for the cleaning of the Village Hall, Highway and Water/Sewer offices, bathrooms and common areas (no vehicle bays) and all supplies/paper goods associated. This bid is for the period of July 2018 - May 31, 2020.

ADOPTED AYES 4 Queenan, Crouse, Egan, Mickolajczyk
 NOES 0

III. New Business:

a. Resolution - Re-Levy of Previously Exempt Properties

Motion was offered by Trustee Crouse, seconded by Trustee Egan, to adopt the following resolution to re-levy a prorated tax amount due on property(ies) located at various locations that was/were previously eligible for a veteran exemption:

WHEREAS, the owner(s) of property was/were eligible for a veteran exemption on property taxes and upon the sale/death this exemption must be removed; and

WHEREAS, notification was received by the Village Clerk on July 2, 2018 from the Woodbury Assessor that prorated amount(s) need to be re-levied onto the FY2019/2020 taxes for this/these property(ies).

NOW THEREFORE, BE IT

RESOLVED that the Village Board directs the Village Clerk, Village Tax Collector and any other Village official, employee or agent of the Village to take any and all necessary actions to levy and collect the following amounts on the following affected land(s) in the same manner as all other Village Charges and to take any necessary actions to execute and record a lien upon such land:

201-1-26.22	1155 Route 32, HM	\$56.24
237-4-56	9 Ironwood Dr, HM	\$136.47
209-3-5	24 Olympus Rd, HM	\$46.09
237-1-21	9 Acorn Ct, HM	\$63.15
211-1-69	27 Woodland Rd, HM	\$40.33
218-2-30.3	43 DeSanctis Dr, HM	\$251.30
239-1-92	2 Marilyn Court, HM	\$40.24
239-1-18	11 Larch Ct, HM	\$97.05
229-1-17	29 Rose Place, CV	\$54.11

ADOPTED AYES 4 Queenan, Crouse, Egan, Mickolajczyk
 NOES 0

b. Resolutions - Consolidated Funding Grant Application - Three Projects:

Motion was offered by Trustee Mickolajczyk, seconded by Trustee Crouse, to adopt the following resolution approving the submission of a grant application and executing a grant contract for Empire State Development grant funding via the Consolidated Funding Application for Elevating the Village of Woodbury's Well House No. 1:

NOW, THEREFORE, BE IT RESOLVED that the Village of Woodbury Board of Trustees formally approves the grant application for the above stated project; and be it

FURTHER RESOLVED that the Village of Woodbury Board of Trustees does hereby classify this as a Type II action under the State Environmental Quality Review Act inasmuch as the project involves replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site [6 NYCRR §617.5(c)(2)]. As such, this project is not subject to review under the State Environmental Quality Review Act; and be it

FURTHER RESOLVED that the Board, the Clerk, and Engineer are hereby authorized to submit an electronic grant application and supporting materials via the Consolidated Funding Application on behalf of the Village of Woodbury; and be it

FURTHER RESOLVED that Mayor Michael Queenan and Village Clerk Desiree Potvin are hereby authorized to sign the grant agreement on behalf of the Village of Woodbury and that their signatures constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

ADOPTED AYES 4 Queenan, Crouse, Egan, Mickolajczyk
 NOES 0

Motion was then offered by Trustee Mickolajczyk, seconded by Trustee Egan, to adopt the following resolution approving the submission of a grant application and executing a grant contract for Empire State Development grant funding via the Consolidated Funding Application for the Village of Woodbury's Pleasant Drive Watermain Replacement project:

NOW, THEREFORE, BE IT RESOLVED that the Village of Woodbury Board of Trustees formally approves the grant application for the above stated project; and be it

FURTHER RESOLVED that the Village of Woodbury Board of Trustees does hereby classify this as a Type II action under the State Environmental Quality Review Act inasmuch as the project involves replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site [6 NYCRR §617.5(c)(2)]. As such, this project is not subject to review under the State Environmental Quality Review Act; and be it

FURTHER RESOLVED that the Board, the Clerk, and Engineer are hereby authorized to submit an electronic grant application and supporting materials via the Consolidated Funding Application on behalf of the Village of Woodbury; and be it

FURTHER RESOLVED that Mayor Michael Queenan and the Village Clerk Desiree Potvin are hereby authorized to sign the grant agreement on behalf of the Village of Woodbury and that their signatures constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

ADOPTED AYES 4 Queenan, Crouse, Egan, Mickolajczyk
 NOES 0

Motion was then offered by Trustee Crouse, seconded by Trustee Egan, to adopt the following resolution approving the submission of a grant application and executing a grant contract for Empire State Development grant funding via the Consolidated Funding Application for a New Well Supply Source (Legacy Ridge) along Trout Brook Road:

NOW, THEREFORE, BE IT RESOLVED that the Village of Woodbury Village Board formally approves the grant application for the above stated project; and be it

FURTHER RESOLVED that the Village of Woodbury Board of Trustees does hereby classify this as an Unlisted action under the State Environmental Quality Review Act inasmuch as the project is "not

identified as a Type I or Type II action in this Part, or, in the case of a particular agency action, not identified as a Type I or Type II action in the agency's own SEQR procedures" [6 NYCRR §617.2(ak)]; and be it

FURTHER RESOLVED that the Village of Woodbury Board of Trustees does hereby issue a Notice of Intent to act as Lead Agency to conduct SEQRA review regarding the development of a New Well Supply Source (Legacy Ridge) along Trout Brook Road; and be it

FURTHER RESOLVED that the Board, the Clerk, and Engineer are hereby authorized to submit an electronic grant application and supporting materials via the Consolidated Funding Application on behalf of the Village of Woodbury; and be it

FURTHER RESOLVED that Mayor Michael Queenan and the Village Clerk Desiree Potvin are hereby authorized to sign the grant agreement on behalf of the Village of Woodbury and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

ADOPTED AYES 4 Queenan, Crouse, Egan, Mickolajczyk
 NOES 0

c. Advertise for Bids - Purchase of Water/Sewer Truck:

Motion was offered by Trustee Crouse, seconded by Trustee Egan, to authorize the Village Clerk to advertise for bids for the purchase of a 2018 Dodge 3500 Regular Chassis Cab 4x4 with Dump Body for the Water/Sewer Department.

ADOPTED AYES 4 Queenan, Crouse, Egan, Mickolajczyk
 NOES 0

IV. Public Comment:

Sandra Capriglione asked if the resolutions regarding the grant applications adopted this evening were for the Consolidated Funding grant program and Mayor Queenan stated they were. She then asked where Well House #1 was located and Mayor Queenan stated behind the Water/Sewer building on Adams Street.

John Smith stated at the last meeting there was discussion regarding a request for a zone change for senior housing. During that discussion Mayor Queenan indicated he had some reservations about the issue and he asked if they would be made public prior to the Board voting. Mayor Queenan stated his issues are the effects the 80-unit development will have on the already strained Hollet Pump Station, the increased traffic and the possible need for a traffic light at the intersection of Route 32 with Timber Trail. The public hearing is scheduled for the next meeting and he has asked the Village Engineer and Water/Sewer Administrator to be present to discuss these concerns.

Rey Hernandez asked for clarification regarding the status of the Central Valley firehouse and the rumors that are in the community about its fate. Trustee Egan stated the Central Valley firehouse is privately owned by the members of that company. The lettering was removed by them because, he was told, they were falling off the building. The Village Board was not part of that decision. Currently the firehouse houses second tier apparatus which is a decision that was made by the Fire Chief, as discussed in detail at the last Village Board meeting. The Chief made this decision due to manpower turnout. With regards to the rumors that the Central Valley firehouse is being shutdown, the Village Board has a long-term lease with Central Valley and there have been no discussions about closing that firehouse or eliminating its use as part of the department. The Warrant Board has discussed ways to best utilize both firehouses and he believes when they render a decision it will be presented to the Village Board.

V. Board Members/Department Comments:

Trustee Crouse stated social media plays an important role in our society but if rumors are started and built upon they then become the truth. Those that are interested in the truth should go to the sources to verify the information. Spreading rumors only tends to inflame the community.

Trustee Egan thanked the Town and Highland Mills Fire Company for the Independence Day fireworks that were held on July 7. He felt it was a great community event. Clerk Potvin added the show cost \$15,000 which is paid for by the Town of Woodbury, County of Orange and the member of the Highland Mills Fire Company equally. Mayor Queenan agreed the evening was beautiful.

Mayor Queenan stated at the last Town Board meeting Supervisor Palermo mentioned an exchange that occurred between the two of them but he did so incorrectly. When asked if he was at Town Hall to speak to the Supervisor, Mayor Queenan informed Supervisor Palermo that he was at Town Hall to sign Village payroll, something he has done every Friday for the past ten years.

VI. Adjournment:

With no further comments received or business to discuss, a motion was offered by Trustee Mickolajczyk, seconded by Trustee Egan, to adjourn the meeting at 7:25PM.

ADOPTED AYES 4 Queenan, Crouse, Egan, Mickolajczyk
 NOES 0

Desiree Potvin, Village Clerk