

Minutes of the Village Board Meeting held at Town Hall on May 29, 2018 at 7PM

Present: Michael Queenan, Mayor
Neil Crouse, Timothy Egan, Thomas Flood and Anthony Mickolajczyk, Trustees
Absent: None
Also Present: Michael Phillips, Water/Wastewater Treatment Operator; Jessica McClennan, Deputy Village Clerk; Sandra Capriglione and Maria Hunter, Planning Board; Frank Palermo, Town Supervisor; Michael Essig, Jacqueline Hernandez and Robert Hunter, Town Council; Willa Freiband, Town Parks Commissioner

I. Administrative Business:

a. Acceptance of Minutes:

Motion was offered by Trustee Flood, seconded by Trustee Egan, to accept the minutes of the meeting held May 10, 2018.

ADOPTED AYES 5 Queenan, Crouse, Egan, Flood, Mickolajczyk
NOES 0

b. Approval of Abstract:

Motion was offered by Trustee Crouse, seconded by Trustee Mickolajczyk, to approve Abstract 24 containing vouchers 172124 -172295 totaling \$278,773.42.

ADOPTED AYES 5 Queenan, Crouse, Egan, Flood, Mickolajczyk
NOES 0

Motion was then offered by Trustee Crouse, seconded by Trustee Egan, to approve Abstract 25 containing vouchers 172296 - 172330 and totaling \$73,621.60.

ADOPTED AYES 5 Queenan, Crouse, Egan, Flood, Mickolajczyk
NOES 0

c. Budget Modification:

Motion was offered by Trustee Mickolajczyk, seconded by Trustee Flood, to approve a modification to the budget for the Fire Department totaling \$15,034 by decreasing A3410.421 (Chief General Expense) by \$871, A3410.422 (Parades/Inspect Dinner) by \$4200, A3410.425 (OSHA Physicals) by \$6280, A3410.430 (Transportation/Travel) by \$1000, A3410.461 (Ladder Testing) by \$800, A3410.462 (Hose Testing) by \$564, A3410.464 (Jaws Testing/Maintenance) by \$716, A3410.471 (Extinguisher Maintenance) by \$366, A3410.472 (Air Compressor Service) by \$237 and increasing A3410.200 (Equip Large Apparatus) by \$872, A3410.207 (SCBA Replacements) by \$3169, A3410.208 (Radio Equipment) by \$4176, A3410.209 (Turnout Gear) by \$1903, A3410.416 (Uniform/Accessories) by \$673, A3410.444 (Schools/Dues/Subscriptions) by \$70, A3410.448 (Operations) by \$3000, A3410.463 (SCBA Testing) by \$1171.

ADOPTED AYES 5 Queenan, Crouse, Egan, Flood, Mickolajczyk
NOES 0

d. Creation of Reserve Fund:

Motion was offered by Trustee Mickolajczyk, seconded by Trustee Flood, to adopt the following resolution to create a reserve fund:

RESOLVED, that pursuant to Section 6-c of the General Municipal Law, as amended, this Village Board of the Village of Woodbury does hereby establish a Capital Reserve Fund to finance the cost of the construction of building infrastructure within the Village of Woodbury.

BE IT FURTHER RESOLVED that the Mayor or Deputy Mayor is hereby directed to deposit monies of this reserve fund in a separate bank account to be known as the “GF Building Reserve Fund”.

BE IT FURTHER RESOLVED that the Mayor or Deputy Mayor is authorized to invest the monies of this fund pursuant to Section 6-f of the General Municipal Law. No expenditures shall be made from this fund, except upon authorization of the Village Board pursuant to Section 6-c of the General Municipal Law.

ADOPTED AYES 5 Queenan, Crouse, Egan, Flood, Mickolajczyk
 NOES 0

e. Fire Department Equipment Requests:

Motion was offered by Trustee Egan, seconded by Trustee Crouse, to approve Fire Department Equipment Request 2018-10 totaling approximately \$453.90 for the purchase of a shield, 2018-11 totaling approximately \$4727.84 for the purchase of face masks, 2018-12 totaling approximately \$1932.46 for the purchase of jackets, 2018-13 totaling approximately \$7127.85 for the purchase of radios.

ADOPTED AYES 5 Queenan, Crouse, Egan, Flood, Mickolajczyk
 NOES 0

f. Appointment of Seasonal Water/Sewer Laborers:

Motion was offered by Trustee Egan, seconded by Trustee Flood, to approve the appointment of Nicholas Gambuti to the position of Laborer beginning June 4 through September 28, 2018 and Connor Heppes to the position of Laborer beginning June 25 through August 31, 2018. Both positions are paid \$15 per hour and will be with the Water/Sewer Department.

ADOPTED AYES 5 Queenan, Crouse, Egan, Flood, Mickolajczyk
 NOES 0

II. Old Business: *There was no old business to discuss.*

III. New Business:

a. Authorize Mayor to Sign – Proposal for Planner for Hotel/Motel Zoning Review:

Motion was offered by Trustee Mickolajczyk, seconded by Trustee Crouse, to authorize the Mayor to sign a proposal from VHB Engineering, Surveying and Landscape Architecture at a contract total of \$15,000 for the purpose of reviewing the Hotel/Motel zoning code and to make recommendations.

ADOPTED AYES 5 Queenan, Crouse, Egan, Flood, Mickolajczyk
 NOES 0

b. Authorize Mayor to Sign – Agreement with Yonkers Contracting:

Motion was offered by Trustee Egan, seconded by Trustee Flood, to authorize the Mayor to sign an agreement with Yonkers Contracting with regards to utility facilities adjustments that may become necessary during the Route 17/32 (Exit 131) Reconstruction.

ADOPTED AYES 5 Queenan, Crouse, Egan, Flood, Mickolajczyk
 NOES 0

c. Authorize Mayor to Sign – Agreement with Architect for Village Hall Expansion:

Motion was offered by Trustee Egan, seconded by Trustee Flood, to authorize the Mayor to sign an agreement with Liscum McCormack VanVoorhis for architectural services in relation the expansion of Village Hall to construct two additional fire truck bays and offices.

ADOPTED AYES 5 Queenan, Crouse, Egan, Flood, Mickolajczyk
 NOES 0

d. Authorize Relocation of Radio Towers – Woodbury Ambulance Corps:

The Woodbury Ambulance Corps would like to relocate their communications equipment from Weygant Hill tank to the Highland Lake Estates tank. In doing so, the Ambulance will allow the Highway to piggy back on to the relocated equipment. Motion was offered by Trustee Egan, seconded by Trustee Mickolajczyk, to permit this relocation.

ADOPTED AYES 5 Queenan, Crouse, Egan, Flood, Mickolajczyk
 NOES 0

e. Waiver of Permit Fee – Highland Mills Fire Company Independence Day Fireworks:

Motion was offered by Trustee Crouse, seconded by Trustee Egan, to waive the permit fee for the Highland Mills Fire Company's annual fireworks display for the Independence Day celebration scheduled for July 7, 2018 at the Monroe-Woodbury School District ballfields.

ADOPTED AYES 5 Queenan, Crouse, Egan, Flood, Mickolajczyk
 NOES 0

f. MS4 Draft Annual Report Received:

As an MS4 community the Village of Woodbury is required to satisfy the requirements of the MS4 permit. To comply with these requirements an annual report was prepared by the Village Engineer, Building Inspector and Village Streets Superintendent. A draft of the annual report has been posted to the Village website for public review and comment. The final report will be sent to the DEC by June 1.

EXTRA ITEM – Approval of Fire Permit Application – Lunar Mining LLC:

Motion was offered by Trustee Mickolajczyk, seconded to Trustee Egan, to approve a film permit to be issued to Lunar Mining, LLC, pending payment of permit fees, for filming to be done on May 31 and June 2 at a private residence in Woodbury Junction.

ADOPTED AYES 5 Queenan, Crouse, Egan, Flood, Mickolajczyk
 NOES 0

IV. Public Comment:

Willa Freiband asked if there are any traffic issues to be aware of with regards to the filming permit granted this evening. Mayor Queenan stated there should be no traffic concerns since the filming is occurring at a private residence. Clerk Potvin noted the production company has reached out to the Town with regards to securing police services.

Rey Hernandez asked if the Village Hall expansion mentioned this evening would be solely for the Fire Department or will there be office space as well. Mayor Queenan stated it would be for two bays and office space on the second floor. Mr. Hernandez stated he feels there should only be one municipal building that is shared by the Village and Town. A discussion was held about this issue and attempts for the Town and Village Board to work together on it. Trustee Egan noted at a recent Town worksession the liaisons from the Town Board (Councilman Arone and Councilman Essig) agreed a meeting will be scheduled with the liaisons for the Village Board (Trustee Egan and Trustee Flood).

Robert Hunter asked why the CV firehouse is not being utilized. Mayor Queenan stated there is a manpower issue and logistically it makes sense to have all volunteers respond to one house. When response was being done to the two separate buildings a truck could not get out due to no driver

responding. Mr. Hunter stated the morale at the CV firehouse is down and the government should be encouraging volunteers instead. Mayor Queenan added many attempts have been made to try to get the two companies to get along but the differences have existed for decades. Trustee Egan stated operational decisions are made by the Fire Chief's. He further noted members of the CV firehouse were encouraged to get training so they can move up the ranks. Unfortunately, when attendance was reviewed for a multi-year period it was very clear that response at CV was not sufficient.

Councilman Essig stated he agrees the Town and Village Board need to work together to solve our municipal needs. He then asked if there is a plan to close the CV Firehouse. Mayor Queenan stated no decision has been made but the entire infrastructure will be evaluated due to the proposed Transit Orient Development planned at the south end of the Village.

V. Board Member/Department Comment:

Trustee Crouse announced this weekend the Chamber sponsored Farms Market begins.

Trustee Flood stated if anyone experienced damage due to the recent storm the County has a website that you can apply for aide. Even though the parade was canceled, he acknowledged those that were being honored as well as those that volunteered to organize it.

Trustee Egan thanked the Town Board for giving the police department guidance with regards to speed patrols. He feels it is great and will make our community better.

Mayor Queenan asked motorists to drive carefully while individuals are walking on the side of the roads.

VI. Adjournment:

With no further comments received for business to discuss, a motion was offered by Trustee Flood, seconded by Trustee Egan, to adjourn the meeting at 7:35PM.

ADOPTED AYES 5 Queenan, Crouse, Egan, Flood, Mickolajczyk
 NOES 0

Desiree Potvin, Village Clerk