

Minutes of the Village Board Meeting held at Town Hall on December 22, 2016 at 7PM

Present: Michael Queenan, Mayor
Neil Crouse, Timothy Egan, Thomas Flood and Anthony Mickolajczyk
Absent: None
Also Present: Michael Phillips, Water/Sewer Administrator; Robert Weyant, Village Streets Administrator; John Smith, Parks Commissioner; Scott McClennan, Fire Chief

I. Administrative Business:

a. Acceptance of Minutes:

Motion was offered by Trustee Flood, seconded by Trustee Egan, to accept the minutes of the regular meeting held December 8, 2016.

ADOPTED AYES 5 Queenan, Crouse, Egan, Flood, Mickolajczyk
NOES 0

b. Approval of Abstract:

Motion was offered by Trustee Mickolajczyk, seconded by Trustee Crouse, to approve Abstract 14 containing voucher 161233 – 161285 and totaling \$198,211.69.

ADOPTED AYES 5 Queenan, Crouse, Egan, Flood, Mickolajczyk
NOES 0

c. Acceptance of Resignation – PT Asst. Building Inspector:

Motion was offered by Trustee Egan, seconded by Trustee Flood, to accept, with regrets, the resignation of Bruce Frank from the position of Part-Time Assistant Building Inspector effective December 30, 2016.

ADOPTED AYES 5 Queenan, Crouse, Egan, Flood, Mickolajczyk
NOES 0

d. Appointment of FT Asst. Building Inspector:

Motion was offered by Trustee Crouse, seconded by Trustee Egan, to provisionally appoint John Hand to the position of Full-Time Assistant Building Inspector effective January 3, 2017 at a rate of \$24.01/hour. This appointment will be subject to the passing of a Civil Service examination.

ADOPTED AYES 5 Queenan, Crouse, Egan, Flood, Mickolajczyk
NOES 0

Trustee Crouse stated is glad Inspector Thomasberger was able to find someone to fill the vacancy in this department. He believes Mr. Hand will do an excellent job.

e. Fire Department Equipment Requisition:

Fire Department Equipment Request 2016-27 totaling approximately \$22,179.25 is for the purchase of a Ready Rack Gear system. Trustee Mickolajczyk noted the quote includes "FedEx Ground" shipping costs of \$1810 which he feels is extremely high and is not the smartest way to ship this equipment. He suggested alternative shipping options be looked into. Trustee Egan stated he asked the Fire Department about this and was told the equipment will need to be delivered by tractor-trailer due to its size/weight. Trustee Mickolajczyk stated the quote should state "FedEx Freight" then. Chief McClennan stated he does not know how the vendor decides items should be shipped. The vendor is in Poughkeepsie but he does not know if it is being shipped from there or the manufacturer. The items being purchased are off of State bid and he will call the vendor to see about alternative shipping methods. Mayor Queenan stated the issue will be tabled until a response is received.

II. Old Business:

a. Discussion – Water/Sewer Bonds:

Mayor Queenan noted at the last meeting the Board took SEQRA action for planned bonding for various water/sewer projects planned for 2017 totaling approximately \$4 million. Only those properties that are located within the water/sewer areas will be taxed for these improvements. Currently the Village's financial advisor is preparing bond payment schedule options so at this time it is unknown how long the bonds will be for and what the tax impact will be. More information will be made public when it is received, which will be prior to the bond resolution's adoption in early 2017. The projects planned are as follows¹:

Potable Water Storage & Distribution Improvements:

- 1) Weygant Hill Water Storage Tank Replacement approximately \$848,700 – The Weygant Hill Water Storage Tank is a 0.5-million-gallon pre-stressed concrete tank constructed in 1962 having an overflow elevation of 848-feet above mean sea level (AMSL) and a height of 25-feet. The tank has been in need of repair or replacement for some time; however the recent construction of the Southfield Water Storage Tank at the same overflow elevation makes the demolition and replacement feasible without expensive and possibly unreliable construction/operation procedures. This project consists of demolition of the existing tank and replacement with either a precast post-tensioned concrete tank or a glass-fused, bolted-steel water storage tank at the existing site adjacent to Fillmore Court. The estimated project cost is \$848,700. This includes demolition of the existing tank (\$15,000) construction of the new tank and appurtenances (control pit, yard piping, etc.) at \$1.20/gallon and 20% contingency and 15% for legal, engineering and administrative costs.
- 2) Pleasant Avenue Water Main Replacement approximately \$819,900 – The Skyline area is served by a booster pump station on Skyline Drive at the intersection with Birchwood Drive which pumps water to the 0.1-million-gallon underground reservoir at Summit Drive. In the late-1980's and early-1990's a number, but not all, existing six (6) inch water mains were replaced with eight (8) inch ductile iron water mains. Due to repeated pipe failures and leaks, the Water and Sewer Department has requested replacement of the Pleasant Avenue water main. This project consists of replacement of approximately 1,800 linear feet of existing six (6) inch cast iron water main with eight (8) inch ductile iron water main and includes connections at Woodland Drive and Willow Court, new fire hydrants and new service connections for approximately twenty-five (25) existing single-family residential dwellings. The estimated project cost is \$819,900. This includes construction of the new water main and appurtenances (valves, hydrants, connections to existing facilities, etc.) at \$594,100, 20% contingency and 15% for legal, engineering and administrative costs.
- 3) Hydrant Replacement approximately \$55,000 – This project continues the incremental replacement of outmoded fire hydrants throughout the water system with new Village standard hydrants (i.e. Mueller Centurion). This work includes removal of up to ten (10) existing hydrants and installation of a new hydrant. Specific hydrants to be replaced will be determined by the Water & Sewer Department. The estimated project cost is \$55,000. This includes installation of hydrants and a \$5,500 allowance for legal, engineering and administrative costs.
- 4) Well No. 1 Flood Protection approximately \$800,000 – Well No. 1 is an unconsolidated sand and gravel water supply well located at the easterly extension of Hunter Street, behind the existing Water & Sewer Department offices. Well No. 1 was constructed in 1960 and has provided an

¹ From memo prepared by H2M dated April 2016

excellent source of quality water. The at grade construction has left this well vulnerable to Woodbury Creek Flooding. The Village's other wells were either constructed or raised to elevations above the flood plain. This project includes the reconstruction of Well No. 1 at an elevation above the flood plan and includes temporary bypassing of the electrical and disinfection equipment currently within Well No. 1.

Sanitary Sewer Collection & Conveyance System Improvements:

- 1) Air Release & Vacuum Valve Replacement approximately \$400,000 – Wastewater from Central Valley and Highland Mills is conveyed through gravity sewers to one (1) of three principle wastewater pump stations, Hollet Avenue, Pine Hill Road and Smith Clove Road. The Smith Clove Road station then pumps wastewater to Orange County Sewer District No. 1 via parallel force mains (10" and 12"). The force mains follow a southerly route including: Valley and Estrada Roads, parallel to the existing railroad line, along Turner Road, NYS Route 32 and Nininger Road. The force mains have a series of air release valves intended to release air and sewer gas and vacuum valves intended to allow air to enter the force main and allow draining. These valves were installed with the original force main in the early 1980's and require replacement. This work includes the location and inspection of the valves along the force main from Smith Clove Road pump station to Nininger Road, the draining and bypassing of the force main and replacement (or repair) of the valves. The estimated project cost is \$400,000 which is based on the replacement of the vales assuming nothing may be salvaged for repair.
- 2) Sewer Camera and Vehicle approximately \$86,000 – This project includes the replacement of the existing sewer camera and vehicle from which the camera is operated. The current camera is a Rover 125 purchased in 2008 for approximately \$60,000 and has been utilized by the Water & Sewer Department to perform televised inspections to locate leaking or damaged sanitary sewers. The majority of the televised inspections have been performed in response to the Orders on Consent for Highland Lake Estates and the Hollet Avenue pump station however the Water & Sewer Department has also utilized the camera to inspect newly installed sanitary sewers. The Water & Sewer Department has compared available equipment options with Department needs and costs and has received a budgetary quote for a Rover X system for \$74,800. We recommend budgeting \$86,000 to include possible equipment cost increases, equipment options and legal, engineering and administrative costs. Currently, the Water & Sewer Department utilizes a converted ambulance to store pipe inspection equipment (camera, monitors, reels, etc.) and the control station for the sewer camera. The existing ambulance is twenty (20) years old and requires a number of repairs. The Water & Sewer Department reviewed available vehicles and believes a sprinter van will provide the necessary storage and operational space. It also has the ability to transport tools and equipment for maintenance and repairs. The Water & Sewer Department has researched available vehicles and advises the average price is approximately \$34,000. We recommend budgeting \$38,000 to include possible options and administrative costs.

Miscellaneous Improvements:

- 1) Pre-Fabricated Metal Storage Building approximately \$595,000 – The existing Water & Sewer Department offices and shop were constructed in the early 1980's and consist of four (4) garage bays, offices and a locker/assembly room. Due to limited storage room, some materials and equipment, including vehicles, are currently stored outdoors. In addition, the existing offices and shop are vulnerable to flooding. In 2011 during Hurricane Irene, torrential rains and flooding severely damaged building components, vehicles, computers, tools and supplies. In 2012, bids were received for a 60-foot by 55-foot storage structure to be set at a higher

elevation than the existing building. This project consists of construction of the new storage building and associated site work including modifications to the parking lot and security fencing. The estimated project cost is \$595,000. This includes construction of the new building, 10% contingency and 10% for legal, engineering and administrative costs.

Trustee Mickolajczyk asked if the cost for the new building includes relocation costs as well. Mayor Queenan stated the building will not replace the existing building. Superintendent Phillips stated this pole barn will be erected adjacent to the existing building. Research was done to add an addition to the existing building but it was not cost effective. The alternative is to erect this pole barn. This is will enable to store all vehicles indoors which will extend the life of the vehicles. Trustee Flood asked what will happen to the old camera we currently have. Superintendent Phillips stated it is still being used but it is at the point where it is unrepairable. Clerk Potvin noted once the new camera is in service the old camera can be deemed surplus equipment and sold at auction, which is our usual practice. Trustee Crouse noted the information read this evening has been sent to the three periodicals that service Woodbury and it is on the website. Trustee Egan stated the Water Department is consistently reviewing the infrastructure and doing their best to keep up with its age. He believes it is time to start improving our infrastructure.

III. New Business:

a. Discussion – Purchase of Fire Truck Vehicle:

Mayor Queenan noted that all documentation has been received for the purchase of a new Rescue/Engine apparatus for the Fire Department. Once the new truck is in service (within eight – ten months) we will be selling Engine 502. The new truck combines most of the rescue functions with an engine function so as to make better use of dwindling manpower. The total cost of the new truck is \$795,000. If we put 75% down at time of contract signing (\$596,250) then we will save almost \$25,000, if we put 50% down then we will save about \$19,000 and 25% down will save about \$10,000. Based on the budget analysis, the best option would be to put the 75% down to save the most money. Currently in reserve we have approximately \$661,000, which will cover the 75% down payment. The remaining balance will come from unexpended funds within this year’s budget or budgeted for next year when the truck will be delivered and the sale of Truck 502 next year (which has been in service for almost 25 years). The entire purchase package has been reviewed by Counsel. Chief McClennan stated the new apparatus will serve two functions – engine/rescue. The truck committee has been working on this truck for nearly two years and he feels they have done a really good job. He believes this truck will serve the community for at least 20 years. Motion was then offered by Trustee Egan, seconded by Trustee Mickolajczyk, to authorize the Mayor to sign the purchase agreement with Pierce Manufacturing, Inc., and the 75% down payment option.

ADOPTED AYES 5 Queenan, Crouse, Egan, Flood, Mickolajczyk
 NOES 0

IV. Public Comment:

Robin Crouse stated in the past it was mentioned that when new individuals were hired in the Building Department they would be scheduled to work on the weekends and she would like the Board to consider looking into this possibility. She believes doing this would cause less violations occurring if businesses saw someone was watching. Mayor Queenan stated it will be considered.

V. Board Member/Department Comments:

The Board collectively wished all a happy holidays. They all also recognized all of the departments, volunteers and paid employees, for all their hard work and dedication to the community.

VI. Adjournment:

With no further business to discuss or comments received, a motion was offered by Trustee Flood, seconded by Trustee Egan, to adjourn the meeting at 7:40PM.

ADOPTED AYES 5 Queenan, Crouse, Egan, Flood, Mickolajczyk
 NOES 0

Desiree Potvin, Village Clerk