

Minutes of the Village Board Meeting held at Town Hall on April 14, 2016 at 7PM

Present: Michael Queenan, Mayor
Neil Crouse, Timothy Egan, Thomas Flood and Anthony Mickolajczyk, Trustees
Absent: None
Also Present: Robert Weyant, Village Streets Superintendent; Michael Phillips, Water/Sewer Administrator; Scott McClennan, Fire Chief; John Jones, First Assistant Chief; Jessica McClennan, Deputy Village Clerk; Sandra Capriglione, Zoning Board; Christopher Burke, HM Captain

I. Public Hearing:

a. Preliminary Budget Fiscal Year 2016/2017:

A public hearing was held to entertain public comments on the Fiscal Year 2016/2017 Preliminary Budget. Salaries of elected officials are proposed as follows: Mayor \$18,000; Trustees (4) \$4500. The public notice was printed in the Times Herald Record on April 7, 2016 and the following comments were received:

Mayor Queenan noted the budget presented this evening is a sound and responsible one. He thanked all Department Heads for submitting responsible budget estimates and working to keep the levy as low as possible. He explained that some tax levies decreased (Consolidated Water, Valley Forge Sewer) and the Brigadoon and Consolidated Sewer systems have merged increasing the total units that share the cost of operations (a tax increase of only \$24.18 per unit). The major impact to the budget this year was fully funding the Highway Department (last budget only included five months) and the start of our replacement program for fire apparatus. NFPA regulations limit the use life of a fire apparatus to 20 years. Half of our existing fleet will reach this mark within the next few years. The cost of a new apparatus, depending on its use, ranges from \$600,000 to over a million. A plan has been created to budget \$100,000 each year to place into reserve and then every seven years a new apparatus would be purchased. By doing this it reduces future tax impact for having to fund the purchase all at once and also limits the need to borrow money, which helps our bond rating.

Trustee Crouse thanked the Department Heads for preparing and submitted reasonable budgets and justifying their requests.

With no further comments received, a motion was offered by Trustee Crouse, seconded by Trustee Flood, to close the public hearing.

ADOPTED AYES 5 Queenan, Crouse, Egan, Flood, Mickolajczyk
NOES 0

Motion was then offered by Trustee Egan, seconded by Trustee Flood, to adopt the Fiscal Year 2016/2017 budget.

ADOPTED BY ROLL CALL AS FOLLOWS:

Mayor Queenan	AYES
Trustee Crouse	AYES
Trustee Egan	AYES
Trustee Flood	AYES
Trustee Mickolajczyk	AYES

II. Administrative Business:

a. Acceptance of Minutes:

Motion was offered by Trustee Egan, seconded by Trustee Crouse, to accept the minutes of the regular meeting held March 24, 2016.

ADOPTED AYES 5 Queenan, Crouse, Egan, Flood, Mickolajczyk

NOES 0

b. Approval of Abstract:

Motion was offered by Trustee Mickolajczyk, seconded by Trustee Flood, to approve Abstract 21 containing vouchers 151424 - 151542 and totaling \$1,014,733.83.

ADOPTED AYES 5 Queenan, Crouse, Egan, Flood, Mickolajczyk
NOES 0

c. Hiring of Seasonal Laborer - Water/Sewer Department:

Motion was offered by Trustee Egan, seconded by Trustee Flood, to appoint Micky Fox as a seasonal laborer in the Water/Sewer Department. This position is paid \$13.00/hour and will begin May 2, 2016 and end October 28, 2016.

ADOPTED AYES 5 Queenan, Crouse, Egan, Flood, Mickolajczyk
NOES 0

d. Updating Fire Department Membership Status:

Motion was offered by Trustee Egan, seconded by Trustee Crouse, to change the following individuals from "active" to "inactive" status effective immediately at the request of the Fire Chief: Joshua Hauge, Celestino Mazzamuto, William McClennan, Kevin Geraghty, Joseph Bonetti.

ADOPTED AYES 5 Queenan, Crouse, Egan, Flood, Mickolajczyk
NOES 0

e. Fire Department Equipment Requisition:

Motion was offered by Trustee Egan, seconded by Trustee Flood, to approve Fire Department Equipment Requisition 2016-08 totaling approximately \$3932.50 for the purchase of ten pagers.

ADOPTED AYES 5 Queenan, Crouse, Egan, Flood, Mickolajczyk
NOES 0

f. Use of Building Request:

Motion was offered by Trustee Crouse, seconded by Trustee Egan, to approve the request to use the meeting room all day on April 22, 2016 by Fireman Pat Prozzillo.

ADOPTED AYES 5 Queenan, Crouse, Egan, Flood, Mickolajczyk
NOES 0

g. Schedule Interviews - Upcoming Vacancies on Various Boards:

Motion was offered by Trustee Mickolajczyk, seconded by Trustee Flood, to hold a special meeting on April 25, 2016 at 6PM at Village Hall for the purpose of conducting interviews for vacancies on the Planning and Zoning Board.

ADOPTED AYES 5 Queenan, Crouse, Egan, Flood, Mickolajczyk
NOES 0

h. Accept Slate of Officers – Fire Department:

Motion was offered by Trustee Egan, seconded by Trustee Flood, to accept the slate of officer for the Woodbury Fire Department as follows: Scott McClennan, Fire Chief; John Jones, First Assistant Fire Chief; Pasquale Prozzillo, Second Assistant Fire Chief.

ADOPTED AYES 5 Queenan, Crouse, Egan, Flood, Mickolajczyk
NOES 0

It was noted that Highland Mills Fire Company Officers are as follows: Chris Burke, Captain; Dan Ward, Lieutenant; Bob Kauer, First Lieutenant. No officer information was submitted by Central Valley Fire Company.

EXTRA ITEM - Application for Fire Department Membership:

Motion was offered by Trustee Egan, seconded by Trustee Crouse, to accept an application submitted for membership to the Highland Mills Fire Company received from Christopher Jenne.

ADOPTED AYES 5 Queenan, Crouse, Egan, Flood, Mickolajczyk
 NOES 0

III. Old Business:

a. Change Order #2 - Brigadoon Flow Diversion:

Motion was offered by Trustee Flood, seconded by Trustee Mickolajczyk, to authorize the Mayor to sign Change Order #2 for the Improvements to Wastewater Facilities - Brigadoon Flow Diversion to OCSD#1 totaling \$13,575 for the following reason according to the Village Engineer: "The contractor's construction schedule included a winter shutdown coinciding with the closure of local asphalt plants. Subsequent to ongoing operational difficulties at the Rushmore/Brigadoon Wastewater Treatment Plant and receipt of correspondence from the NYSDEC, the Village requested the Contractor resume construction during the winter in an effort to accelerate project completion. This project will divert all wastewater flow from the Rushmore subdivision to OCSD#1 and will allow the Village to cease operations at the wastewater treatment plant ahead of schedule."

ADOPTED AYES 5 Queenan, Crouse, Egan, Flood, Mickolajczyk
 NOES 0

b. Importing of Fill Request – Quaker Road:

Mayor Queenan noted an updated memorandum has been received from the Building Department regarding the fill permit request for Evans Drive. It notes that the required information regarding the importing of fill from Flushing, Queens, has been received by his office and includes pictures and soils analysis information. He has also spoken directly with the Site Engineer. Based on all of the above, he recommends that the Village Board approve the fill permit request subject to the following conditions: new permit application be submitted to the Building Department; all updated Notice of Intent with NYSDEC be submitted; no trucks be permitted on Quaker Road at any time; the applicant is responsible for Route 32 clean-up and flagmen needed; all required landscaping and soil control measures are to be completed within 14 days of fill completion; applicants representative is to be on-site at all times when fill is being brought in; all material manifests are to be kept by the applicant and must be submitted to the Building Department on a weekly basis; copy of all host site manifests must be submitted on a weekly basis for review; applicant shall submit a grid sheet so it can be determined where each truck has dumped their fill on the premises for future reference; hours of operations 7AM – 5PM Monday – Friday only; only unrestricted clean ground water approved fill from the Flushing site is permitted. Mayor Queenan noted that the Building Department will be making frequent stops at the site to spot check making sure the requirements are being followed. Trustee Crouse stated he believes Building Inspector Thomasberger did a good job on this research.

Motion was then offered by Trustee Mickolajczyk, seconded by Trustee Crouse, to approve the issuance of a fill permit by the Building Department to Flair Banke, 8 Evans Drive, subject to the conditions listed above.

ADOPTED AYES 4 Queenan, Crouse, Egan, Mickolajczyk
 NOES 1 Flood

IV. New Business:

a. Authorize Mayor to Sign - Highway Summer Hours:

Motion was offered by Mayor Queenan, seconded by Trustee Flood, to authorize the Mayor to sign a Memorandum of Understanding with the Highway Department employees and Laborer's International Union of North America Local No 17 that would allow, pursuant to Article 401 of their union agreement, for summer hours beginning May 2, 2016 and ending September 2, 2016 and would be Monday - Thursday, 6AM-3PM; Friday 6AM-10AM.

ADOPTED AYES 5 Queenan, Crouse, Egan, Flood, Mickolajczyk
 NOES 0

b. Road Closing Request - Block Party:

Motion was offered by Trustee Crouse, seconded by Trustee Egan, to approve the closing of a portion of Hazzard Lane on May 7, 2016, 2PM - 10PM, for the purpose of a block party/wedding.

ADOPTED AYES 5 Queenan, Crouse, Egan, Flood, Mickolajczyk
 NOES 0

It was noted that the Police and Highway Department will be made aware of this request.

c. Liquor License Notification - TJ Restaurant:

Notice was received on April 5, 2016 that TJ Restaurant, LLC, is applying for a liquor license from the NYS Division of Alcoholic Beverage Control State Liquor Authority. Mayor Queenan stated a letter was sent to the Police Department to determine if there is any reason why the Village should object to this application being approved and they stated there have been no significant incidents that would prohibit the application. Therefore, Village Clerk Potvin was instructed to send a letter to the State Liquor Authority indicating the Village Board has no objection to the application.

d. Request for Building Permit Refund:

A request was received from NRG Home Solar to refund \$905.00 in building department fees they submitted for three applications to install solar panels on three homes that permits were issued for in 2015. According to the Building Inspector, these fees were paid by the company, not the resident, and the applications were submitted prior to any contracts being executed with the homeowner. Since work was done by the building department on these applications it is the opinion of the Building Inspector that this request be denied. Motion was offered by Trustee Mickolajczyk, seconded by Trustee Flood, to deny the request received from NRG Home Solar to refund building permit fees for permits that were issued but work was not done by their company.

ADOPTED AYES 5 Queenan, Crouse, Egan, Flood, Mickolajczyk
 NOES 0

e. Acceptance of Bids - Water/Sewer Vehicle:

A bid opening was held at 11AM on April 11, 2016 for the purchase of a 2016 Dodge RAM 2500 Regular Cab 4x4 utility vehicle. The bid notice was printed in the Times Herald Record on April 1, 2016 and the following bids were received:

Chrysler Jeep Dodge of Warwick, Warwick, NY \$32,481.00
options - \$110 spare tire

Motion was offered by Trustee Crouse, seconded by Trustee Egan, to accept the bid received from Chrysler Jeep Dodge of Warwick totaling \$32,591 for the purchase of a 2016 Dodge RAM 2500 Regular Cab 4x4 utility vehicle with a spare tire.

ADOPTED AYES 5 Queenan, Crouse, Egan, Flood, Mickolajczyk
 NOES 0

f. Property Acquisition Request - NYS Parks, Recreation & Historic Preservation:

A letter was received from the NYS Office of Parks, Recreation and Historic Preservation (OPRHP) stating they would like to acquire approximately 343.2 acres of land (Section 233, Block 1, Lot 7.31) as an addition to Harriman State Park. The New York Open Space Plan recommends that OPRHP seek local government concurrence when the Environmental Protection Fund is used to fund an acquisition. The parcel currently pays approximately \$573 in taxes and has a forest exemption on it. The state will assess the land and the tax amount should not change and could possibly increase. Trustee Egan noted OPRHP is seeking local government concurrence from the Village and that the Village does not own the land. Motion was offered by Trustee Egan, seconded by Trustee Crouse, to authorize Clerk Potvin to send a letter to OPRHP stating the Village Board has no objection to the land acquisition to expand the Harriman State Park.

ADOPTED AYES 5 Queenan, Crouse, Egan, Flood, Mickolajczyk
 NOES 0

V. Public Comment:

David Clark thanked the Board for approving the fill request.

VI. Board Member/Department Comment:

Superintendent Weyant stated there is an "Electronic Drop-Off" event scheduled for April 29-30 at the Highway Garage. He also noted that Woodbury "Clean-Up" day is scheduled for May 21 beginning at the Smith Clove Elementary School.

Trustee Crouse noted the Central Valley Fire Company is holding an open house and recruitment drive on April 24.

Clerk Potvin noted there is a free rabies clinic being held June 11 at the Highway Garage.

VII. Adjournment:

With no further business to conduct or comments received, a motion was offered by Mayor Queenan, seconded by Trustee Flood, to adjourn the meeting at 7:30PM.

ADOPTED AYES 5 Queenan, Crouse, Egan, Flood, Mickolajczyk
 NOES 0

Desiree Potvin, Village Clerk