

Minutes of the Village Board Meeting held at Town Hall on June 11, 2015 at 7PM

Present: Michael Queenan, Mayor  
Neil Crouse and Timothy Egan, Trustees  
Absent: Thomas Flood and David Sutz, Trustees  
Also Present: Jessica McClennan, Deputy Village Clerk; Robert Weyant, Highway Superintendent;  
Sandra Capriglione, Zoning Board

**FY2015/2016 Organizational Meeting:**

a. Consultants for the Village:

Motion was offered by Trustee Crouse, seconded by Trustee Egan, to appoint the following consultants for the FY2015/2016:

Dennis Lynch	Special Counsel for the Village
Dennis Lindsay	Engineer for the Village
Stuart Turner	Planner for the Village
Lisa Felicissimo	Attorney for the Zoning Board of Appeal
Richard Golden	Attorney for the Planning Board

**ADOPTED** AYES 3 Queenan, Crouse, Egan  
NOES 0

Authorize Engineer to File:

Motion was offered by Trustee Egan, seconded by Trustee Crouse, to authorize Dennis Lindsay, as the Engineer for the Village, to file application to all regulatory agencies, as required, on behalf of the Village of Woodbury in FY2015/2016 for those projects authorized by the Village Board.

**ADOPTED** AYES 3 Queenan, Crouse, Egan  
NOES 0

b. Deputy Mayor:

Mayor Queenan stated he appoints Timothy Egan as Deputy Mayor.

c. Membership in State Association:

Motion was offered by Trustee Crouse, seconded by Trustee Egan, to authorize the Village Clerk to enroll the Village as members with the New York State Conference of Mayors (NYCOM); the Orange County Association of Towns, Villages and Cities; the Orange County Municipal Planning Federation; and the Woodbury Chamber of Commerce.

**ADOPTED** AYES 3 Queenan, Crouse, Egan  
NOES 0

d. Designation of Official Newspaper:

Motion was offered by Trustee Crouse, seconded by Mayor Queenan, to designate the Times Herald Record as the official newspaper for the Village.

**ADOPTED** AYES 3 Queenan, Crouse, Egan  
NOES 0

e. Investment Policy/Designation of Depository/Audited of Abstract Vouchers:

Motion was offered by Mayor Queenan, seconded by Trustee Egan, to adopt the Investment Policy of the Village as follows:

“The objectives of the Investment Policy of the Village of Woodbury are to minimize risk, to insure that investments mature when cash is required, and to insure a competitive rate of return. In accordance with this policy, the Mayor is authorized to invest Village funds which are in excess of current operating needs. Village investments are governed by applicable New York State Laws.

That the Mayor make the following types of investments, for the present, until other types of investments are submitted to the Village Board:

- a. Direct purchase of guaranteed obligations of the United States Government or obligations of the State of New York and its political subdivisions.
- b. Direct purchase of Certificates of Deposit from the designated depositories of the Village. Such Certificates of Deposit are to be collateralized by obligations enumerated in item “a” above.
- c. Direct purchase through Repurchase Agreements of guaranteed obligations of the United States Government. Such Repurchase Agreements should be executed either through the designated depositories of the Village or those brokerage firms which are primary United States Government dealers which report to the Federal Reserve Bank of New York.
- d. Time Deposit Accounts are designated depositories of the Village. Such accounts are to be collateralized by the Federal Deposit Insurance Corporation or by obligations enumerated in item “a” above.

The Mayor shall deposit all monies received and said monies shall be released together with the related sureties from any liabilities for loss of such monies by reason of the default or insolvency of any such depository.

The following bank is to be designated as the official bank for the Village:

Sterling Bank, Monroe  
TD Bank, Monroe

The Mayor shall be authorized to invest funds of the Village in this bank during the 2015/2016 Fiscal Year under the following guidelines:

- a. All accounts shall be collateralized at 105% and said collateralization shall be held by a third party bank.
- b. Collateralization shall be in accordance with the Comptroller's guidelines.
- c. All designated banks will be contacted for competitive rates on an ongoing basis.”

The Mayor shall be authorized to deposit any Village monies in this bank during the 2015/2016 fiscal year.

Prior to all invoices being paid, they must be attached to vouchers which must be signed by at least two members of the Board. An “abstract of audited vouchers” will be prepared by the Village Treasurer for action by the Board. After the Board votes to approve payment, a record of the check issued for payment must be attached to the voucher indicating who the check was written too, the date payment was made and the amount of the payment.

**ADOPTED**      AYES    3            Queenan, Crouse, Egan  
                     NOES    0

f. Mileage Reimbursement/Food Stipend:

Motion was offered by Trustee Egan, seconded by Trustee Crouse, to reimburse members of the Village Government and its employees, when on official business or duty for the Village, the rate established annually by the Internal Revenue Services for the use of their personal vehicle (includes gas and wear/tear). Vouchers are to be completed and filed with the Village Treasurer before reimbursement is made.

**ADOPTED**      AYES    3            Queenan, Crouse, Egan

NOES 0

Motion was then offered by Trustee Egan, seconded by Trustee Crouse, to reimburse employees not more than \$50 per day for food purchased while attending a Board approved conference/ meeting that is held for an entire day and is for Village related issues, if not included in the registration cost. Alcohol will not be reimbursed. Complete receipts must be submitted with voucher.

**ADOPTED** AYES 3 Queenan, Crouse, Egan  
NOES 0

g. Board Liaisons/Appointed Positions:

Motion was offered by Trustee Crouse, seconded by Trustee Egan, to establish the following liaisons of the Village Board:

Liaison to Town Board	Mayor Queenan
Liaison to Planning Board	Trustee Crouse, Flood
Liaison to Zoning Board	Trustee Egan, Sutz
Liaison to Fire Department	Trustee Egan, Flood
Liaison to Water/Sewer Department	Mayor Queenan, Trustee Sutz
Liaison to Building Department	Mayor Queenan, Trustee Crouse
Liaison to Highway Department	Trustees Crouse, Sutz
Employee Liaison	Mayor Queenan, Trustee Egan
Insurance Liaisons	Trustees Flood and Sutz
Grant Writing/Research	Trustees Crouse and Flood

**ADOPTED** AYES 3 Queenan, Crouse, Egan  
NOES 0

Motion was then offered by Trustee Egan, seconded by Trustee Crouse, to appoint the following individuals to the following positions:

Appeals Officer for FOIL's	Michael Queenan
Village Clerk/Treasurer/Registrar	Desiree Potvin
Procurement Officer	Michael Queenan

**ADOPTED** AYES 3 Queenan, Crouse, Egan  
NOES 0

h. Meeting Dates and Meeting/Public Comment Procedures:

Motion was offered by Trustee Egan, seconded by Trustee Crouse, to adopt the following meeting procedures:

1. That the Village Board hold regular meetings on the second and fourth Thursday of each and every month at 7PM, at Town Hall, 511 Route 32, Highland Mills, New York. If cancelled, notification will be given to the media and posted on the official signboard of the Town Clerk. Special meetings are to be called by the Mayor and all Trustees will be notified by telephone, electronic mail, in person or by postal service by the Village Clerk at least twenty-four hours in advance of the meeting unless in the opinion of the Mayor emergency conditions dictate the necessity of shorter notice. Agendas will be prepared by the Village Mayor and Clerk no later than twenty-four hours prior to all meetings. Items can be added and deleted when needed. Minutes of the meetings will be prepared by the Village Clerk in accordance with the Open Meetings Law. When action is required, a motion, followed by a second, will be asked for by the Mayor. A discussion can then be held and then each member will vote verbally on the issue (one vote per member). When required, the Board will be polled by the Village Clerk. If there is a dispute as to the form or priority of motions or other meeting procedural issues not set forth herein Roberts Rules of Order shall prevail, consistent with New York municipal law, with the

Attorney for the Village acting as Parliamentarian. When all business is finalized, the meeting will be adjourned. Any deviation from these procedures must be determined by the Village Board.

2. The following procedures to be followed during the public comment segment of the meetings:
  - a. The public may speak only during public comment or at any time the Village Board permits, for a period of five minutes. Time cannot be yielded to other members of the public.
  - b. Comments are to be made to the Village Board only, not other members of the public or individual Board members.
  - c. Speakers will observe commonly accepted rules of courtesy, decorum, dignity and good taste when addressing the Board and making comments.
  - d. Written communication will be accepted/presented to the Village Clerk.

Any deviation from these procedures must be determined by the Village Board.

**ADOPTED**      AYES    3            Queenan, Crouse, Egan  
                     NOES    0

i. Procurement Policy:

Motion was offered by Trustee Egan, seconded by Trustee Crouse, to adopt a procurement policy as follows:

**WHEREAS**, General Municipal Law (GML) 104-b requires every municipality to adopt internal policies and procedures governing all procurements of goods and services not subject to the bidding requirements of GML 103 or any other law; and,

**NOW, THEREFORE, BE IT**

**RESOLVED** that the Village of Woodbury does hereby adopt the following procurement policies and procedures:

Guideline 1. Every prospective purchase of goods or services shall be evaluated to determine the applicability of GML 103. "Purchaser" is defined as a Village official, board member, department head or individual assigned by the department head to have purchasing authority. Pursuant to GML 104-b, they are listed as follows:

Building Department	Gary Thomasberger, Maria Rubio, Marian Tipaldo, Bruce Frank and James Savarese
Fire Department	Scott McClennan, John Jones, Pasquale Prozzillo Christopher Burke
Water/Sewer Department	Michael Phillips, Jason Braghirol, Jean Mundy
Mayor/Trustees	Michael Queenan, Desiree Potvin, Jessica McClennan
Clerk/Treasurer	Desiree Potvin, Jessica McClennan, Carol Herb

Guideline 2. All purchases of (a) supplies or equipment which will exceed \$20,000 or (b) public works contracts over \$35,000 shall be formally bid pursuant to GML 103. In 2013 this amendment to GML 103 will sunset and the limits will return to \$10,000 for all purchases of supplies or equipment and \$20,000 for all public works contracts. When/If this occurs, then the limits listed in Guideline 3 exceeding the current limits will be null and void.

Guideline 3. Purchases of supplies or equipment shall require the following:

Less than \$20,000 but greater than \$10,000	Three written quotes with documentation
Less than \$10,000 but greater than \$5,000	Two written quotes with documentation
Less than \$5,000	Left to discretion of Purchaser

Pursuant to GML 103(1) purchases of “commodities, service or technology” may not be “artificially divided” for the purposes of satisfying the “discretionary buying thresholds”. “The reasonably expected aggregated amount of all purchases of the same commodities, services or technology to be made within the twelve-month period commencing on the date of the purchase” must be considered.

Purchases of public works/service contracts shall require the following:

Less than \$35,000 but greater than \$20,000	Three written quotes with documentation
Less than \$20,000 but greater than \$5,000	Two written quotes with documentation
Less than \$5,000	Left to the discretion of the Purchaser

Any written request for proposals (RFP) shall describe the desired goods, quantity and the particulars of delivery. The Purchaser shall compile a list of all vendors for which quotes have been received by using the form provided by the Village Clerk. All information gathered in complying with the procedures of this policy shall be preserved and attached to the voucher that is submitted for processing of payment to the successful vendor.

In the event that a diagnostic examination results in charges that will fall under a procurement threshold requiring a form of documentation other than initially anticipated, management will determine if the work can proceed without fulfilling the standard requirements of the applicable threshold.

Guideline 4. The lowest responsible proposal/quote shall be awarded unless the Purchaser prepares a written justification providing reasons why it is in the best interested of the Village and its taxpayers to make an award to other than the low bidder. If a bidder is not deemed responsible, facts supporting that judgments shall also be documented.

Guideline 5. A good-faith effort shall be made to obtain the required number of proposals/quotes. If the Purchaser is unable to obtain the required number of proposals/quotes, the Purchaser shall document the attempt(s) made. In no event shall the inability to obtain the proposals/quotes be a bar to the procurement.

Guideline 6. Except when directed by the Village Mayor, no solicitation of proposals/quotes shall be required under the following circumstances:

- a) Acquisition of professional services;
- b) Emergencies;

All purchases made under the emergency exception must meet the following criteria: 1) need arises from an accident or unforeseen occurrence or condition; 2) need affects public buildings/property or life, health and safety; 3) immediate action is needed and cannot await competitive bidding or competitive offering.

- c) Sole-Source situations;
- d) Goods purchased from agencies for the blind or severely handicapped;
- e) Goods purchased from correctional facilities;
- f) Goods purchased from another governmental agency;
- g) Goods purchased at auction;

Guideline 7 This policy shall be reviewed annually by the Village Board of Trustees at its organizational meeting or as soon thereafter as is reasonably practicable.

**ADOPTED**      AYES    3      Queenan, Crouse, Egan  
                     NOES    0

**II. Administrative Business:**

a. Acceptance of Minutes:

Motion was offered by Trustee Crouse, seconded by Trustee Egan, to accept the minutes of the regular meeting held May 28, 2015.

**ADOPTED** AYES 3 Queenan, Crouse, Egan  
NOES 0

b. Approval of Budget Modifications:

Motion was offered by Trustee Egan, seconded by Trustee Crouse, to approve a modification to the budget of the General Fund totaling \$1961 by increasing A1410.100 (VC – Personal Service) by \$675, A1440.411 (Planner – Contractual) by \$240, A1610.407 (Gen – Heat/Air Use) by \$1016, A8010.100 (ZBA – Secretary) by \$5, A8010.454 (ZBA – Advertising) by \$25 and decreasing A1420.405 (Annexation – Brach) by \$1961.

**ADOPTED** AYES 3 Queenan, Crouse, Egan  
NOES 0

Motion was then offered by Trustee Egan, seconded by Trustee Crouse, to approve a modification to the budget of the Fire Department totaling \$1065 by increasing A3410.207 (FD – SCBA Replace) by \$285, A3410.462 (FD – Hose Testing) by \$700, A3410.471 (FD – Fire Ext Main) by \$80 and decreasing A3410.201 (FD – Equip – Long) by \$1065.

**ADOPTED** AYES 3 Queenan, Crouse, Egan  
NOES 0

c. Approval of Abstract:

Motion was offered by Trustee Egan, seconded by Trustee Crouse, to approve Abstract 1 containing vouchers 150001 – 150066 and totaling \$120,819.02.

**ADOPTED** AYES 3 Queenan, Crouse, Egan  
NOES 0

d. Adoption of Standard Workday Resolution:

Motion was offered by Trustee Crouse, seconded by Trustee Egan, to resolve that the Village of Woodbury hereby establishes the following as the standard work days for elected and appointed officials and will report the following days to the New York State and Local Employees’ Retirement System based on the record of activities maintained and submitted by these officials to the clerk of the body:

Title	Name	Social Security Number (last 4 digits)	Registration Number	Standard Work Day (hrs/day)	Term Begins/Ends	Participates in Employer’s Time Keeping System (Y/N)	Average Days Reported (per month)
<b>Appointed Officials</b>							
Village Clerk/Treasurer	Desiree Potvin	█	█	8	6/1/2015 – 12/31/2015	Yes	10.25
Deputy Village Clerk/Treasurer	Jessica McClennan	█	█	8	6/1/2015 - 12/31/2015	Yes	20
Water/Sewer Administrator	Michael Phillips	█	█	8	1/1/2015 - 12/31/2015	Yes	20

**ADOPTED**      AYES    3            Queenan, Crouse, Egan  
                     NOES    0

e. Closing of Escrow – Lakeside Village:

Motion was offered by Trustee Egan, seconded by Trustee Crouse, to approve the closure of an escrow account that was held for Lakeside Village, pursuant to the request received from the Building Department.

**ADOPTED**      AYES    3            Queenan, Crouse, Egan  
                     NOES    0

f. Fire Department Equipment Request:

Motion was offered by Trustee Egan, seconded by Trustee Crouse, to approve Fire Department Equipment Requisition 2015-14 totaling approximately \$15,818.37 for the purchase of replacement SCBA equipment.

**ADOPTED**      AYES    3            Queenan, Crouse, Egan  
                     NOES    0

g. Application for Membership – Fire Department:

Motion was offered by Trustee Crouse, seconded by Trustee Egan, to accept the application for membership to the Central Valley Fire Company received from Ryan Klinger.

**ADOPTED**      AYES    3            Queenan, Crouse, Egan  
                     NOES    0

**III. Old Business:**

a. Support of State Legislation:

Motion was offered by Trustee Egan, seconded by Trustee Crouse, to adopt the following resolution:

**WHEREAS**, Assembly Bill A7629/Senate Bill S5603 entitled “an act to amend the environmental conservation law, in relation to the powers of the commissioner of the department of environmental conservation” has been introduced to allow the commissioner to examine a municipality’s compliance with environmental laws and regulations when resolving a dispute between two municipalities; and

**WHEREAS**, Assembly Bill A7639/Senate Bill S5643 entitled “an act to amend the general municipal law, in relation to referrals of certain annexation petitions” has been introduced to require annexations that require county or county agency approval (a) to provide water or sewer service in the area to be annexed or (b) for the annexing municipality to provide water or sewer service in the areas to be annexed will be subject to a county planning department review and all other relevant requirements pursuant to GML239; and

**WHEREAS**, annexations that have the potential to impact an entire regions infrastructure and resources should be subjected to significant review.

**NOW, THEREFORE, BE IT**

**RESOLVED** that the Village of Woodbury Board of Trustees does hereby support Assembly Bill A7629/Senate Bill S5603; and be it further

**RESOLVED** that the Village of Woodbury Board of Trustees does hereby support Assembly Bill A7639/Senate Bill S5643; and be it further

**RESOLVED** that the Village Clerk is directed to send a certified copy of this resolution to all state representatives of Orange County.

**ADOPTED BY ROLL CALL AS FOLLOWS:**

Mayor Michael Queenan            AYES



Trustee Crouse	AYES
Trustee Egan	AYES
Trustee Flood	ABSENT
Trustee Sutz	ABSENT

Trustee Crouse noted that both bills passed in the Assembly this week. Senator Larkin is supporting the bills in the Senate and they should be voted upon soon as well. It was also noted that the Orange County Association of Towns/Cities/Villages passed a resolution supporting the legislation.

**IV. New Business:**

a. Approve Street Lighting Plan – Blueberry Lane:

Based on a verbal request received from residents on Blueberry Lane, a proposal was received from Orange & Rockland to erect street lights. Their proposal consists of two fiberglass streetlight poles with one 70 watt LED streetlight on each (pole #54910/48956 and 54986/48925) at a one-time contribution amount of \$8328.00 and an increase to the Villages street lighting bill of approximately \$930.72 annually, plus market supply and fuel adjustment charges. Motion was offered by Trustee Crouse, seconded by Trustee Egan, to approve the proposal from Orange & Rockland and to authorize the Mayor to sign said proposal.

**ADOPTED**      AYES    3            Queenan, Crouse, Egan  
                       NOES    0

b. Advertise for Bids – Still Street Road Sewer Project:

Motion was offered by Trustee Egan, seconded by Trustee Crouse, to authorize the Village Engineer to advertise for bids for the project entitled “Still Street Road Sewer Project”.

**ADOPTED**      AYES    3            Queenan, Crouse, Egan  
                       NOES    0

c. Closing of Street for Community Garage Sale – Florence Drive:

Motion was offered by Trustee Egan, seconded by Trustee Crouse, to approve the closing of the cul-de-sac on Florence Drive on June 13 for the families of that street to conduct a community yard sale.

**ADOPTED**      AYES    3            Queenan, Crouse, Egan  
                       NOES    0

EXTRA ITEM – Liquor License Application Notification:

Notification was received on May 26, 2015 that Murphy’s House, LLC is applying for a liquor license from the NYS Division of Alcoholic Beverage Control State Liquor Authority. Mayor Queenan stated a letter was sent to the Police Department to determine if there is any reason why the Village should object to this application being approved and they stated there have been no significant incidents that would prohibit the application. Therefore, Village Clerk Potvin was instructed to send a letter to the State Liquor Authority indicating the Village Board has no objection to the application.

**V. Public Comment:**

John Callahan, member of the Woodbury Junction Homeowners Association Board of Directors, inquired as to why the properties in Woodbury Junction are taxed at a different rate than the rest of the Town. He spoke to the Assessor and she claims it is due to the homes in the development being considered “new construction”. Mayor Queenan stated the Assessor has offered numerous times to meet with the residents individually or as a group to explain the tax structure used to assess the homes. There is also an annual grievance procedure that any resident has the ability to pursue if they feel their assessment is inaccurate. He also noted that the Assessor is a Town department. Mr. Callahan stated



that a full re-evaluation is required by law to be conducted every five years and the Assessor is in violation of that law. Mayor Queenan stated he believes the Assessor re-evaluates the Town in sections each year to avoid the millions of dollars it would cost to do the entire Town all at once. Mr. Callahan stated his development has private roads and street lighting and does not understand why he is being taxed for that as well. Mayor Queenan stated the taxes for highway and streetlights are for all roads that everyone drives on within the village and noted this should have been explained to each buyer in their prospectus. Mayor Queenan further noted that in NYS property taxes are based on the assessed value of your home, which is well below what the market value is. Depending on when you purchased your home, you may fall into the loop of when taxes are imposed (i.e., if you close on your home after the tax rolls are finalized then the next bill will include your utility charges that could not be charged due to the assessment roll date).

Susan Ciriello stated she would like to discuss the rumor of the pending sale of Woodbury Junction. She is present this evening on behalf of a lot of residents to try to inform them of what is going on. She would like the Board to keep them in the loop of who is trying to buy the property or interested in buying the property. The residents are concerned about the future of their community and the amenities promised and the fear is that who purchases the development will not have the same vision for the development as what was advertised. Mayor Queenan noted that the Board does not have much detail and is hearing the same rumors. They are concerned about it as well but as of today the Building Department has not heard or spoke to anyone interested in buying the property. There seems to be a lot of work being done on some of the offsite requirements that the current developer was required to do. Mrs. Ciriello stated the residents need help from the Village Board to protect their investment. Mayor Queenan stated the Board is willing to help in any way and have instructed the attorney to reach out to the developer's attorney. Any information is obtained will be made public. Trustee Crouse cautioned residents to not react to posting on social media as it does not always contain factual information. He added that whoever purchases the development will need to follow the existing zoning and follow approvals issued by the Planning Board.

John Callahan saw some individuals entering the model home recently. The interested buyers are from the Village of Kiryas Joel, either as builder or as an investor. He spoke to William Brodsky today about the concerns he had with his home and he also saw the owner of Falkirk, Wayne Corts, and spoke to him (the Mayor did also). Mr. Corts told him he was supposed to meet with Mr. Brodsky and that he has investors interested in the development. He is interested in giving Mr. Brodsky a bid to be passed onto Ken Torsoe (Mr. Brodsky's financier). Mr. Callahan added that Mr. Brodsky told him that he will be staying on the project with the new buyer.

Peggy Nikolopoulos stated she also has concerns about Woodbury Junction and the possible buyer. She is worried about the future of the property and whether the new purchaser will uphold the offering plan and what was promised to those that are already living there. She stated the residents there want to be part of the whole community, even though they are in a gated community.

Matt Higgins sent an email today to the Village and has brought a photograph of the site on Quaker Road that he has issues with. He noted that Nepera is doing a demolition and taking the debris off site and that Harriman's water is radioactive. In his neighborhood he has a brick and concrete dump that has caused the community there to be unsightly and it affects the property values. There is dust and dirt all over the area. It has been going on for two years and that is too long. It was supposed to be a sound berm but it is over a block long. He does not feel the permit should be renewed and the operation should be closed down. Every day loads come in and he is curious if the Building Inspector is

checking to make sure the material is not coming from Nepera. It is construction demolition debris that is being buried. Mayor Queenan stated he received the letter and went to the site to look at it. Trustee Crouse noted he will be speaking with Inspector Thomasberger tomorrow about the issue. Mr. Higgins stated he appreciates the comments made by the Mayor at the annexation public hearing held this week in the Village of Kiryas Joel and thanked the Village Board members that attended.

Joe Zlata stated in Woodbury Junction there is a great deal of concern. He knows the Village Board has been very deeply involved and hopefully we can all continue to work together to ensure the development is completed as it was intended to be. He thanked the Board for what they have done thus far and for what will be done in the future. Mayor Queenan stated he conducts a site visit at least twice a week with the Building Inspector to see what is transpiring. Mr. Zlata suggested driving up on a Sunday which is when the most activity is occurring.

**VI. Board Member/Department Comment:**

Trustee Crouse noted that three Board members attended the public hearing last night in Monroe about the annexation petition. He thanked Mayor Queenan for representing Woodbury with the comments he made. This will be an ongoing situation that the Village Board will continue to track and participate in on behalf of the residents. Trustee Egan added he is very active in monitoring what is going on and working with the State legislature.

**VII. Adjournment:**

With no further business to discuss or comments received, a motion was offered by Trustee Egan, seconded by Trustee Crouse, to adjourn the meeting at 7:50PM.

**ADOPTED**      AYES    3            Queenan, Crouse, Egan  
                     NOES    0

Desiree Potvin, Town Clerk