

Minutes of the Village Board Meeting held at Town Hall on May 8, 2014 at 7PM

Present: Timothy Egan, Deputy Mayor
Neil Crouse, Thomas Flood and David Sutz, Trustees
Absent: Michael Queenan, Mayor
Also Present: Robert Weyant, Highway Superintendent; Pat Prozzillo, Fire Chief; Maria Hunter, Planning Board; Robert Hunter and Marilyn Prestia, Town Council; Jessica McClennan, Deputy Village Clerk

I. Administrative Business:

a. Acceptance of Minutes:

Motion was offered by Trustee Flood, seconded by Trustee Sutz, to accept the minutes of the regular meeting held April 24, 2014.

ADOPTED AYES 4 Egan, Crouse, Flood, Sutz
NOES 0

b. Approval of Abstract:

Motion was offered by Trustee Sutz, seconded by Trustee Flood, to approve Abstract 23 containing vouchers 131430 – 131488 and totaling \$91,635.28.

ADOPTED AYES 4 Egan, Crouse, Flood, Sutz
NOES 0

c. Acceptance of Resignation – Planning Board:

Motion was offered by Trustee Crouse, seconded by Trustee Sutz, to accept the resignation of Christopher Correia from the Planning Board effective immediately.

ADOPTED AYES 4 Egan, Crouse, Flood, Sutz
NOES 0

EXTRA ITEM – Appointment to Planning Board:

Motion was offered by Trustee Sutz, seconded by Trustee Crouse, to appoint Gary Kestenbaum to the Planning Board to fill the vacancy made by Christopher Correia (term to expire 5/2016).

ADOPTED AYES 4 Egan, Crouse, Flood, Sutz
NOES 0

d. Fire Department Membership Application:

Motion was offered by Trustee Sutz, seconded by Trustee Flood, to accept the application received from Charles Edwards, Jr., for the Central Valley Fire Company, pending physical.

ADOPTED AYES 4 Egan, Crouse, Flood, Sutz
NOES 0

II. Old Business:

a. Schedule Public Hearing – Casino Presentation:

Motion was offered by Trustee Sutz, seconded by Trustee Flood, to schedule a public hearing to be held at 7PM on May 22, 2014 at the IBEW Union Hall (Harriman, NY) concerning a proposed application by Caesars Entertainment Corporation and Flaum Management Co., Inc., to construct a destination resort gambling facility in the Village on a site of approximately 121 acres, known as “Parcel/Site A” of the Interchange Commerce Center Development, located east of NYS Route 17

between the Harriman Train Station to the south and the former Nepera Inc., property to the north, known on the tax maps of the Village of Woodbury as Section 243, Block 1, Lots 1 through 25.

ADOPTED AYES 4 Egan, Crouse, Flood, Sutz
 NOES 0

Deputy Mayor Egan noted the purpose of this hearing is (1) to have the applicants present to the Board of Trustees and the public their proposal that includes a resort hotel, casino gaming area, restaurants and convention center, and (2) for the Board of Trustees to make inquiry of the applicants and to receive public input on the proposal. After the public hearing, it is expected that the Board of Trustees, as a host community for this proposed gambling facility, will adopt a resolution to either support or not support the application¹, all in accordance with the Upstate New York Gaming Economic Development Act of 2013.

III. New Business:

a. Authorize Signing of Collection Warrant:

Motion was offered by Trustee Crouse, seconded by Trustee Sutz, to authorize the Deputy Mayor and the Village Clerk to sign the FY2014/2015 Collecting Officer's Warrant totaling \$4,383,929.00.

ADOPTED AYES 4 Egan, Crouse, Flood, Sutz
 NOES 0

b. Discussion – Proposals for Website:

Deputy Mayor Egan stated that about six weeks ago the Village entered into an agreement with Business Automation Services for use of their specially designed accounting software (the Village has been using their tax collection software since 2007). They also have a Building/Code Enforcement and Water Billing Utility program the Village is considering as well. During discussions, the idea to explore the possibility of upgrading and improving the website was looked at. Specifically, he noted that there have been informal discussions about the Clerk's office having the ability to upload documents and accept online payments for taxes and various fees. In addition, it would be preferred to have the ability for designated village employees to quickly add messages to the website during emergency situations or for informational purposes. As a result we obtained three quotes as outlined in the procurement policy and they are summarized as follows (alphabetically):

Business Automation Services (BAS), Clifton Park, New York

Website Redesign	\$5700
Maintenance/Hosting/Support	\$1200 (annually)
<u>e-Diner Design & Marketing, Inc, New Windsor, New York</u>	
Website Design and Programing	\$6,750
Hosting and e-mail Setup	\$550 (one-time charge)
Maintenance	\$300 (monthly)
Website Hosting	\$60 per year
Document Uploads Setup	\$550 (one-time charge)
Online Payment Function	included in design charge

Hunter GD, Highland Mills, New York – OPTION #1

Website Redesign	\$500
Maintenance	\$50 per month
Editable Notification Area	\$600
Editable Documents & Upload	\$600

¹ See under public comment where the Board decided to allow for a written comment period and delay a decision until their June 12, 2014 meeting.

Hunter GD, Highland Mills, New York – OPTION #2

Website Redesign	\$500
Maintenance	\$100 (monthly)

The Board then reviewed and discussed the proposals. Trustee Sutz stated he is concerned that the proposals do not seem to be for the same scope of work (apples to apples) and would like more time to review them. Deputy Mayor Egan stated he agreed that some included things that were not ask for but the same request was made to all three vendors. Trustee Crouse stated he did review the proposals and felt they are all vastly different. He suggested obtaining more quotes due to the cost differences in the proposals received. He noted that our current provider, HunterGD, has done a good job with our existing website and that e-Diner currently does the Town’s website. Trustee Flood stated he would like more time to review them as well as the issue came as a surprise to him. Deputy Mayor Egan stated he feels it would be smart to spend more time reviewing the proposals, noting however that he is comfortable with them. It was suggested that Deputy Mayor Egan and Trustee Flood work together to prepare a summary review of the proposals for the rest of the Board members since they are the two that are more verse in the industry. The Board also decided they will try to get an additional quote. Motion was offered by Trustee Sutz, seconded by Trustee Crouse, to table the discussion to the next meeting.

ADOPTED AYES 4 Egan, Crouse, Flood, Sutz
 NOES 0

c. Appointment of Election Inspectors:

Motion was offered by Trustee Sutz, seconded by Trustee Flood, to appoint the following individuals to serve as election inspectors for the June 17, 2014 Village General Election: Maria Hunter and Kathleen McKeivitt, Chairpersons; Donna Binder and Kevin McKeivitt, Machine Operators; Justin Hunter and Elvira Pastel, Ballot Clerks.

ADOPTED AYES 4 Egan, Crouse, Flood, Sutz
 NOES 0

d. Resolution – Tax Lien:

Motion was offered by Trustee Sutz, seconded by Trustee Crouse, to assess \$3,200 incurred for the repairs and replacement of a broken, privately owned sewer service at 1 Jefferson Street, Highland Mills, New York (known on the Village Tax Map as Section 219, Block 1, Lot 6.2) in November 2013. It was noted that the resident verbally informed Water/Sewer Superintendent William McClennan and Mayor Michael Queenan that they would rather have this amount levied unto their taxes than make restitution at the time work was completed.

ADOPTED AYES 4 Egan, Crouse, Flood, Sutz
 NOES 0

IV. Public Comment:

Donald Siebold asked why the meeting was not recorded this evening and Deputy Mayor Egan stated since the agenda was short he decided to save the money by not recording. Mr. Siebold stated he feels the meeting should have been recorded to let the public be aware that a public hearing was scheduled for the casinos. Deputy Mayor Egan stressed that all media outlets are being made aware of the hearing and it will be posted several places throughout the Village. Mr. Siebold then asked if a written comment period will be established for the hearing. The Board discussed the issue and decided to accept written comments until 4PM on June 2, 2014. They will be reviewed and then a decision will be rendered at the June 12 meeting. Mr. Siebold then stressed, again, that he feel the Board is making a mistake by having the polls open only Noon – 9PM for the election. He feels this disenfranchises the

members of the public and causes some the inability to vote due to their work schedules, although he did acknowledge that there are absentee ballots. He does not feel this is ample time and asked that the Board reconsider extending the hours. Clerk Potvin noted that the law dictates the date that the Board must make this decision by and this date has passed.

V. Department/Board Member Comment:

Trustee Flood asked all to be careful when crossing Route 32 and to obey the law to yield to individuals in or approaching a crosswalk.

Trustee Egan urged all eligible voters to come out and vote on June 17.

7:30PM – Executive Session:

Motion was offered by Trustee Sutz, seconded by Trustee Flood, to enter into an executive session with Special Counsel Dennis Lynch and Engineer Dennis Lindsay, pursuant to Article 7 of the Public Officers Law, to discuss items relating to various outstanding and pending litigation.

ADOPTED AYES 4 Egan, Crouse, Flood, Sutz
 NOES 0

No minutes of the executive session were recorded.

VII. Adjournment:

With no further business to discuss, a motion was offered by Trustee Sutz, seconded by Trustee Flood, to end the executive session and adjourn the meeting at 8:45PM.

ADOPTED AYES 4 Egan, Crouse, Flood, Sutz
 NOES 0

Desiree Potvin, Village Clerk