

Minutes of the Village Board Meeting held at Highland Mills Firehouse, Highland Mills, New York on November 25, 2008 at 7:30PM

Present: Stephanie Berean-Weeks, Mayor
Neil Crouse, Richard Jackson and Patrick Kinney, Trustees
Absent: Joann Stabile, Trustee (*arrived late*)
Also Present: Richard Golden and Kelly Naughton, Attorney for the Village; Dominick Prozzillo, Fire Chief

I. Administrative Business:

a. Acceptance of Minutes:

Motion was offered by Mayor Berean-Weeks, seconded by Trustee Crouse, to accept the minutes of the meeting held November 12, 2008.

ADOPTED AYES 4 Berean-Weeks, Crouse, Kinney, Jackson
NOES 0

b. Approval of Abstract:

Motion was offered by Trustee Crouse, seconded by Trustee Jackson, to approve Abstract 12, Vouchers #20080759 - #20080855, totaling \$161,794.08.

ADOPTED AYES 4 Berean-Weeks, Crouse, Kinney, Jackson
NOES 0

c. Acceptance of Bids – UTV Fire Department:

Clerk Potvin stated the notice for the bid was published in the Times Herald Record on October 23, 2008 and the bid opening was held on November 18, 2008 at 3:30PM. The following bids were received:

Pine Bush Equipment, Pine Bush, NY	UTV	\$13,950
	Skid	\$9,964
Bobcat of Mid-Hudson, Newburgh, NY	UTV	\$12,473
	Skid	\$7,120

Trustee Stabile arrived to the meeting.

Chief Prozzillo stated he has reviewed the bids and suggests Bobcat of Mid-Hudson be awarded the bid. He reminded the Board that his equipment requisition request was approved in July to not exceed \$21,000. A lengthy discussion was held regarding the state of the economy and the need to be more fiscally cautious. Grants were discussed as well as Legislative member items. Chief Prozzillo noted that he has spent a great deal of time working on this issue (working with vendors, test driving models, etc) and he feels if they Board did not want to purchase it, they should not have approved it in July. Trustee Stabile noted the economy was not suffering then like it is now. Trustee Crouse asked how often the UTV would be used and Chief Prozzillo stated one had to be borrowed from Monroe four times this year for calls in the Palisades Park. After further deliberation, a motion was offered by Trustee Jackson, seconded by Trustee Kinney, to accept the bid received from Bobcat of Mid-Hudson totaling \$19,593 for the purchase of a 4x4 UTV with skid unit.

ADOPTED AYES 3 Berean-Weeks, Jackson, Kinney
NOES 2 Crouse, Stabile

Mayor Berean-Weeks stated she will contact Assemblywoman Calhoun and Senator Larkin to see if there is any financial assistance they may be able to provide since the piece of equipment would be mostly used on State parklands.

Motion was then offered by Mayor Berean-Weeks, seconded by Trustee Kinney, to approve expending \$19,593 from the General Fund Equipment Reserve Fund for the purchase of the 4x4 UTV with skid unit, subject to the required waiting periods pursuant to General Municipal Law.

ADOPTED AYES 3 Berean-Weeks, Jackson, Kinney
NOES 2 Crouse, Stabile

d. Closing of Escrow – CV Golf Corp:

Motion was offered by Mayor Berean-Weeks, seconded by Trustee Crouse, to approve the closing of the escrow account held for Central Valley Golf Corp (Developers Escrow 402), as recommended by Building Inspector Thomasberger. This application has been withdrawn and all consultant fees have been processed.

ADOPTED AYES 5 Berean-Weeks, Crouse, Jackson, Kinney, Stabile
NOES 0

II. Old Business:

a. Update – Outdoor Maintenance Proposals:

Trustee Stabile stated she spoke with Robert Stubbs from Marshall & Sterling and he said that he suggests one million dollars in liability coverage and one million dollars for each occurrence. Therefore, a motion was offered Mayor Berean-Weeks, seconded by Trustee Stabile, to award the outdoor maintenance contract to the vendor that submitted the lowest bid and meets the insurance requirements recommended by Marshall & Sterling.

ADOPTED AYES 5 Berean-Weeks, Crouse, Jackson, Kinney, Stabile
NOES 0

b. Update – Repairs to A/C Unit:

Mayor Berean-Weeks stated she was able to obtain two verbal quotes for the repairs that are needed to the air conditioning unit on the roof (existing insulation on the split is missing and worn), which are as follows:

A-Star, Middletown, NY	\$662.80	WK Mechanical, Monroe, NY	\$671.00
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Motion was then offered by Mayor Berean-Weeks, seconded by Trustee Stabile, to award the contract to A-Star.

ADOPTED AYES 5 Berean-Weeks, Crouse, Jackson, Kinney, Stabile
NOES 0

EXTRA ITEM – Annual Maintenance Contract:

Mayor Berean-Weeks stated she would like Attorney Golden to prepare a proposal for bids to be solicited for annual maintenance of the HVAC units. Attorney Golden stated he would draft a document and speak to A-Star about what services they provide regular and suggest should be included.

c. Discussion – Speed Limit Reduction Request Dunderberg Road:

After a discussion was held to determine where the speed zone and what the speed reduction would be, a motion was offered by Trustee Kinney, seconded by Trustee Stabile, to adopt the following resolution:

RESOLVED by the Board of Trustees of the Village of Woodbury to reduce the existing speed limit, pursuant to New York Vehicle and Traffic Law Section 1643, on Dunderberg Road beginning from Ninninger Road to Summit Avenue to twenty (20) miles per hour, to be appropriately designated and marked by the Town Highway Department.

ADOPTED AYES 5 Berean-Weeks, Crouse, Jackson, Kinney, Stabile
NOES 0

d. Discussion – Repairs to Circulator Pumps:

A written proposal was received from A-Star to repair/rebuild two of the circulator pumps needed for the heat to properly work. Two other businesses were asked for quotes but none were received. Motion was offered by Trustee Crouse, seconded by Trustee Jackson, to approve the work proposal received from A-Star totaling \$4,113.75 for the needed repairs to the two circulator pumps.

ADOPTED AYES 5 Berean-Weeks, Crouse, Jackson, Kinney, Stabile
 NOES 0

Chief Prozzillo noted that a lot of problems with the circulator pumps and the bathrooms could be due to the hard water. He suggested the Board research water softeners as it may save money in the long run. Mayor Berean-Weeks asked Clerk Potvin to obtain quotes for the purchase of a water softener.

EXTRA ITEM – Public Assembly Local Law:

Trustee Stabile stated she would like to discuss two items that she has concerns with. First - Section 243-3(3)(f) she feels the Village should not require the applicant to indicate if they are charging admission to their event and, if so, how much. Second - Section 243-3(2) she feels that 60 days is too far in advance for an application to be submitted. Mayor Berean-Weeks stated larger events, which require Planning Board approval, are usually planed well in advance but exceptions are permitted at the discretion of the Building Inspector. Motion was then offered by Trustee Kinney, seconded by Trustee Crouse, to remove the following phrase from Section 243-3(3)(f) of the proposed Outdoor Public Assembly Local Law “, and the admission fee to be charged, if any.”

ADOPTED AYES 5 Berean-Weeks, Crouse, Jackson, Kinney, Stabile
 NOES 0

Clerk Potvin will make the amendments and have a revised copy for each member of the Board at least seven days prior to the next meeting, as required.

EXTRA ITEM – Sign Committee Update:

Trustee Crouse stated the committee has finished reviewing the law entirely and a revised draft has been distributed to its members. The committee would like input from the Board on “sandwich board” signs. The committee feels if size, font, colors and hours of use are regulated, they should be permitted. He added that Building Inspector Thomasberger stated he feels he will be able to regulate them. It was agreed they should be permitted under the conditions listed by the sign committee.

III. New Business:

a. Discussion – Transfer of Deeds:

Clerk Potvin noted that, during a recent report being prepared by the Town, the properties that were transferred to the Village were never noted on the deeds. Motion was offered by Mayor Berean-Weeks, seconded by Trustee Jackson, to authorize the Village Attorney to take the necessary steps to effectuate the transfer of deeds of all the real property that became the responsibility of the Village as of January 1, 2008 (formerly the Town’s Water/Sewer facilities and the Fire Districts properties).

ADOPTED AYES 5 Berean-Weeks, Crouse, Jackson, Kinney, Stabile
 NOES 0

b. Resolution – Establish Polling Place/Election Hours:

Motion was offered Mayor Berean-Weeks, seconded by Trustee Stabile, set the hours of the March 18, 2009 election as being Noon until 9PM and the polling place to be the Highland Mills Firehouse, as required under Section 15-104(3) of the Election Law.

ADOPTED AYES 5 Berean-Weeks, Crouse, Jackson, Kinney, Stabile
 NOES 0

IV. Board Member/Department Comments:

Mayor Berean-Weeks stated she and Trustee Crouse attended a “Shared Services” seminar last week in Hyde Park and noted there are several grant opportunities available.

V. Public Comment:

Elaine Osterhout asked if the Board was going to help her with the water problem she informed the Board about at the last meeting. Attorney Golden stated he and the consultants have been reviewing the situation to determine if there is a way the Village can assist Mrs. Osterhout legally. Updates will be given to Mayor Berean-Weeks when they are available. He suggested Mrs. Osterhout speak regularly with Mayor Berean-Weeks to obtain further information when available.

VI. Adjournment:

With no further business to discuss or comments received, a motion was offered by Mayor Berean-Weeks, seconded by Trustee Kinney, to adjourn the meeting at 9:00PM.

ADOPTED AYES 5 Berean-Weeks, Crouse, Jackson, Kinney, Stabile
 NOES 0

Desiree Potvin, Village Clerk